Department of Psychology
Prerequisite Waiver Form

Name: ________________________________  Office Use Only
Student ID: ____________________________  Issued:
Telephone: ____________________________  Returned:
Email: __________________________________ Decision: Approved Denied
Major(s): ______________________________ Recorded:
Minor(s): ______________________________ Notified:
Semester & Year course will be taken: ____________ Prerequisite(s) to be waived: ________________
Justification for waiver (i.e. concurrent enrollment, etc.): ______________________________________

________________________________________
Instructor

________________________________________
Instructor’s Signature  Date

Instructor’s Conditions for Enrollment:

________________________________________
Director of Undergraduate Studies

________________________________________
Director of Undergraduate Studies’ Signature  Date

Director’s Conditions for Enrollment or Reasons for Denial of Request:

Warning: Prerequisites are courses designed to provide students with a fundamental understanding of theories and concepts within a discipline and to academically prepare them for higher-level coursework in the same discipline. It is the Psychology Department’s position that students who do not take the required prerequisite(s) will be seriously at an academic disadvantage when attempting higher-level courses. Therefore, waiver of prerequisite(s) will be granted for exceptional cases only and is subject to the final approval of the Psychology Department’s Director of Undergraduate Studies. Also, the University Policy on prerequisites, as stated in the USC Course Catalogue, is that: “a prerequisite course within the same discipline taken after the higher-level course has been passed will not be available for unit or grade point credit.”

*** The following students are exempt from this policy and should fill out the “Prerequisite Waiver for Pre-Approved Substitutions” form (FORM B) before registering for the higher-level course:
1. Students who have the required scores on AP Psychology, IB Psychology or “A-Level” Psychology.
2. Students who have Psychology Department-approved substitutions for the prerequisite(s).
3. Students who have or will have taken the course at another institution that is articulated as being equivalent to the prerequisite, but such course is not yet in the student’s STARS Report. Proof required.
4. Graduate students wishing to take a 400-level course for graduate credit.

I have read the above statements. I understand and accept the consequences of waiving the prerequisite(s) for the course(s) I wish to take.

Student’s Signature: ____________________________  Date: ____________

Department Approval

________________________________________
Instructor

________________________________________
Instructor’s Signature  Date

Instructor’s Conditions for Enrollment:

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Director of Undergraduate Studies

________________________________________
Director of Undergraduate Studies’ Signature  Date

Director’s Conditions for Enrollment or Reasons for Denial of Request:

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Director of Undergraduate Studies’ Signature  Date

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