EALC 220: Japanese III (4 units) – Spring 2016
Syllabus

Class Hours and Classrooms:
[25350] 9 – 9:50 a.m. M – Th VKC261
[25356] 10 – 10:50 a.m. M – Th THH217
[25351] 12 – 12:50 p.m. M – Th VKC161

Instructor: Maki Irie
Office Hour: M &W 2:00~4:00 p.m. or by appointment
Office: THH 360
Phone: (213) 740-3601
E-mail: mirie@usc.edu

Director of the Japanese Language Program: Yuka Kumagai
Office: THH334
E-mail: kumagai@usc.edu

IT Help: USC Information Technology Services (ITS)
http://itservices.usc.edu/
Phone: (213) 740-5555
E-mail: consult@usc.edu

USC Language Center
http://language.usc.edu/
Phone: (213) 740-1188
E-mail: language@usc.edu

Course Material:
- Nakama 2 (2nd edition)
- Nakama 2 Student Activities Manual (2nd edition) (=Workbook)

Material Available Online:
- Nakama 2 In-Text Audio CD*
- Nakama 2 Student Activities Manual (SAM) Audio CD Program*
- Blackboard** (http://blackboard.usc.edu)

* You can listen to the audio files in these CDs through the USC language Center website:
  http://language.usc.edu/languages/japanese.html
** You are required to check this course website on a regular basis.

Prerequisite:
EALC122 (Japanese II) at USC or its equivalent (Nakama vol. 1a & 1b (or Nakama vol. 1)).
Those who have taken Japanese at institutions other than USC, or with textbooks other than Nakama, should consult with the instructor to be placed into the appropriate level.
Course Description and Learning Objectives:

EALC 220 (Japanese III) is the third course of USC’s 4-year Japanese program which consists of basic courses: EALC 120 (Japanese I), 122 (Japanese II), 220 (Japanese III), 222 (Japanese IV), as well as more advanced courses. Japanese III, which covers from Preliminary chapter to Chapter 4 of *Nakama 2* (*2nd edition*), is centered on conversation practice, basic to intermediate grammar, and building proficiency of reading and writing Japanese. Additional 87 kanji will be introduced in this course, building upon the 127 that have been presented in Japanese I and II.

After successfully completing the course, students will be able to:

- Converse in Japanese about themselves and their daily life (such as travelling, studying abroad, rules, plans, social life, etc..), by asking and answering questions in complete sentences.
- Handle simple, real-life situations without complication (such as exchanges in hospitals, schools, homestay, travel), and obtain information by asking questions in a culturally appropriate manner.
- Extract information from short oral and written passages of at least one paragraph (diaries, travelogues, letters, email messages, essays)
- Recognize and write approximately 214 Kanji.
- Write short passages about their experiences (such as past illness and health, memorable trips), with appropriate conjunctions.
- Complete a self-study project that nurtures self-learning skills

Students who wish to enroll in EALC222 (Japanese IV) in the following semester(s) should receive a grade of B- or higher.

Grading Breakdown:

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class performance</td>
<td>10%</td>
</tr>
<tr>
<td>Homework assignments</td>
<td>10%</td>
</tr>
<tr>
<td>Lab assignments and essays</td>
<td>5%</td>
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<tr>
<td>Individual Study</td>
<td>7%</td>
</tr>
<tr>
<td>Mini quizzes and Dialogue check</td>
<td>10%</td>
</tr>
<tr>
<td>Oral exams</td>
<td>8%</td>
</tr>
<tr>
<td>Chapter tests</td>
<td>10%</td>
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<tr>
<td>Midterm exams</td>
<td>20%</td>
</tr>
<tr>
<td>Final exam*</td>
<td>20%</td>
</tr>
</tbody>
</table>

Grading Criteria**:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Score Range</th>
<th>Letter</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>94 ~ 100</td>
<td></td>
</tr>
<tr>
<td>A-</td>
<td>90 ~ 93.9</td>
<td></td>
</tr>
<tr>
<td>B+</td>
<td>87 ~ 89.9</td>
<td></td>
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<tr>
<td>B</td>
<td>84 ~ 86.9</td>
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</tr>
<tr>
<td>B-</td>
<td>80 ~ 83.9</td>
<td></td>
</tr>
<tr>
<td>C+</td>
<td>77 ~ 79.9</td>
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<td>C</td>
<td>74 ~ 76.9</td>
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<tr>
<td>C-</td>
<td>70 ~ 73.9</td>
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<tr>
<td>D+</td>
<td>67 ~ 69.9</td>
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<tr>
<td>D</td>
<td>64 ~ 66.9</td>
<td></td>
</tr>
<tr>
<td>D-</td>
<td>60 ~ 63.9</td>
<td></td>
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<tr>
<td>F</td>
<td>Below 60</td>
<td></td>
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</tbody>
</table>

*Those who do not score 60% or more on the final exam will not pass the course.

**Those who take the course for Pass/ No Pass should receive 70% (C-) or more to pass the course.
Academic Conduct:

Plagiarism – presenting someone else’s ideas as your own, either verbatim or recast in your own words – is a serious academic offense with serious consequences. Please familiarize yourself with the discussion of plagiarism in SCampus in Section 11, Behavior Violating University Standards: https://scampus.usc.edu/1100-behavior-violating-university-standards-and-appropriate-sanctions/. Other forms of academic dishonesty are equally unacceptable. See additional information in SCampus and university policies on scientific misconduct, http://policy.usc.edu/scientific-misconduct/.

Discrimination, sexual assault, and harassment are not tolerated by the university. You are encouraged to report any incidents to the Office of Equity and Diversity http://equity.usc.edu/ or to the Department of Public Safety http://capsnet.usc.edu/department/department-public-safety/online-forms/contact-us. This is important for the safety whole USC community. Another member of the university community – such as a friend, classmate, advisor, or faculty member – can help initiate the report, or can initiate the report on behalf of another person. The Center for Women and Men http://www.usc.edu/student-affairs/cwm/ provides 24/7 confidential support, and the sexual assault resource center webpage sarc@usc.edu describes reporting options and other resources.

Support Systems:

A number of USC’s schools provide support for students who need help with scholarly writing. Check with your advisor or program staff to find out more. Students whose primary language is not English should check with the American Language Institute http://dornsife.usc.edu/ali, which sponsors courses and workshops specifically for international graduate students. The Office of Disability Services and Programs http://sait.usc.edu/academicsupport/centerprograms/dsp/home_index.html provides certification for students with disabilities and helps arrange the relevant accommodations. If an officially declared emergency makes travel to campus infeasible, USC Emergency Information http://emergency.usc.edu/ will provide safety and other updates, including ways in which instruction will be continued by means of blackboard, teleconferencing, and other technology.


**Course Policies:**

1. **Attendance and class performance**

   You are expected to attend all classes and to be punctual. If you have to be absent from a class for any reason, contact the instructor as soon as possible, so that you will not miss any information.

   Your class performance is evaluated every day -- 5 points per session. If you are absent for any reason other than timely noticed religious observance, you cannot earn these points. If you are not well-prepared for the session and/or do NOT try to speak in Japanese, it negatively affects your grade. Chit-chatting and/or too much English speaking also negatively affects your grade. If you wish to ask a question in English, always obtain permission to do so using Japanese language first. Using cell-phone, doing homework assignments in class, late arrival and leaving early also negatively affect your grade.

   If you have to be absent because of a legitimate reason such as illness, you should make a request of (1) extension of homework due and (2) make-up of mini quiz and/or Dialogue Check by providing timely notice and the reason of absence to the instructor.

   Absences due to religious reasons will be handled according to the University policy. If you have to be absent from a class because of a religious observance, you must let the instructor know about it within the first two weeks of the semester.

   If you are absent from class for four days consecutively without any information / contact provided to the instructor, it is considered as a sign of withdrawal from the course, and no handouts or information will be saved for such students thereafter.

   Viewing an electronic/digital copy of the textbook with a tablet or a laptop in class is allowed, but if you view something else, you would lose all the performance points of the day.

2. **Homework**

   Due date of each homework assignment is notified on the weekly schedule posted on Blackboard (http://blackboard.usc.edu). No late/early assignments are accepted without prior permission. No credit will be given for homework completed during class time, and is subject to further penalty.

   You have to submit most of the homework assignments twice: when you complete the assignments and when you correct the returned assignments by checking the answer keys on Blackboard (http://blackboard.usc.edu). Refer to the separate handout for the detailed instruction on the procedures.

   Homework is graded as “done” or zero. When you get your homework back, take a look at the upper right corner of the sheet to see if there are any comments there:

   - “おそい” means “too late” and is graded as zero
   - “もう一度” means “Do it again” and is graded as zero unless you redo and turn it in again by the immediately following class.
If you cannot turn in your homework for the 1st submission, then try your best to submit it on the due day for the 2nd submission (your original answers and the corrections). You cannot earn 1 point for 1st submission but you can earn 1 point for the 2nd submission.

Feel free to talk with your instructor if you have questions or need clarifications.

3. Lab assignments (ラボの宿題) & Essays (作文)

On the weekends, the lab(oratory) homework is assigned. The lab assignments include Lab Activities (listening questions) on Student Activity Manual (= Workbook (WB)) and writing an essay. Student Activity Manual sound files are available at the Language Center website:
http://language.usc.edu/languages/audio/japanese/japanese_nakama2sam.html

When an essay is assigned as a lab assignment, the first draft is graded as a regular homework assignment, and the final draft is graded on the basis of the quality and counted toward the Lab assignments. Whenever your first draft of an essay is returned, correct your essay based on the feedback and **hand in the final version with your first draft.**

4. Individual study (個人学習)

Individual study is an opportunity for each student to pursue his/her own goal of learning the Japanese language and culture beyond the classroom. **Each student is expected to spend at least one hour per week for his/her individual study.** Each student has to submit project plans at the beginning of the semester and the biweekly reports on her/his progress. Each student will have **mandatory meetings** with the instructor **twice a semester** on the progress and, if necessary, modification of the plans/goals. The process and/or achievement of individual study must be presented in class on **April 20 (Wed) or April 21 (Thu).** Details are to be discussed in class.

5. Mini quizzes & Dialogue Checks (小テストとダイアログチェック)

Mini quizzes (approximately 5 min. each) will be sporadically given (dates will be announced in the weekly schedule). They will be based on new vocabulary, basic grammatical points, and kanji. Dialogue Check (to recite small dialogue) is also graded as mini quizzes. The two lowest quiz & dialogue check scores will be dropped from your total score.

6. Oral exams (話す試験)

Three oral exams will be given during the semester at the end of Chapter 1, Chapter 3, and Chapter 4 respectively. Two students form a pair and perform the tasks together in a 10-minute session per exam. Each student will be graded separately. The content of each exam is cumulative and a study guide will be provided before the exam so that the students can practice for the exam with their partners. **No make-up oral exams will be offered unless the student has a legitimate reason and obtains instructor’s approval in a timely manner.**
7. Chapter tests  （テスト）

Two chapter tests (50 min. each) will be given during the semester at the end of the Preliminary Chapter and Chapter 2.  **No make-up tests will be offered unless the student has a legitimate reason and obtains instructor’s approval in a timely manner.**  If such request is approved, the student has to take the make-up the earliest time possible.

8. Midterm exams  （中間試験）

Two midterm exams (50 min. each) will be given during the semester at the end of Chapter 1 and Chapter 3.  The content of each exam is mainly based on current chapters; however, the content of each test / exam is cumulative and will include everything you have learned.

**No make-up midterm exams will be given,** unless the student submits a **written request** for an alternate date, stating the **unavoidable circumstances** leading to an expected absence from the exam in question, and secures approval from both the section instructor and the director of the Japanese Language Program for the make-up exam.

9. Final exam  （期末試験）

The final exam (2 hours) will be given **at the time specified in the course catalogue, and you MUST take the final exam at the time scheduled for the course.**  Stipulations governing the make-up of a missed final exam will follow the general university policy.  It is your responsibility to resolve potential final exam schedule conflict before you finalize your course registration for the semester.

Once again, **those who do not score 60% or more on the final exam will not pass the course.**

**The final exam schedule:**

May 7th (Sat), 2:00 p.m. – 4:00 p.m.  **Room: TBA**

Good luck, and がんばりましょう!!

*Your being officially enrolled for the course will be taken as confirmation that you have read and understood this syllabus, and agree to its requirements and other relevant conditions stated therein.*

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