To: All USC Dornsife Faculty

From: Steven Lamy, Vice Dean for Academic Programs

Date: Wednesday, January 20, 2016

Subject: Ordering Commencement Regalia

Graduation is one of the most significant events in the lives of our students. I hope that you will show your support of their achievements by participating in as many of the Commencement activities as you are able. These activities include the USC Dornsife Ph.D. hooding ceremony on **Thursday, May 12** and the University ceremony and the appropriate USC Dornsife satellite ceremony on **Friday, May 13, 2016**. Your presence is an important indicator of USC Dornsife’s commitment to the education of our students.

Please submit your attendance plans and regalia needs online at dornsife.usc.edu/order-regalia.

The University is pleased to pay the rental costs of your cap, gown and hood for orders received by **February 17th**.

**After February 17th, you or your department will be responsible for your regalia.** At that time orders can be placed *only* on the 3rd floor of the Bookstore. Only USC hoods in the appropriate discipline will be available and it will cost $75.00 to order doctoral regalia (this includes cap, gown and hood). For more information on renting regalia please visit the university’s Commencement website: [http://commencement.usc.edu/cap-and-gown-rentals/](http://commencement.usc.edu/cap-and-gown-rentals/).

For additional Commencement information please visit the USC Dornsife Commencement [website](dornsife.usc.edu/commencement).