



Dec. 1, 2022



USC DORNSIFE OFFICE OF CREATIVE CONTENT WEBSITE PROJECT UPDATE

Website Project Hub: dornsife.usc.edu/website-project

Contact: webproject@dornsife.usc.edu

Dear USC Dornsife faculty and staff,

We've reached another exciting milestone in the <u>USC Dornsife Website Redesign</u> <u>Project</u>.

Since the beginning of November, we've trained more than 180 website editors at USC Dornsife how to use our new WordPress content management system (CMS). They are in the process of building department, institute, center, office and program websites in our new CMS with our new website design, which will go live in early 2023.

We would like to remind you that all website content on dornsife.usc.edu must be moved by website administrators for each unit to the new content management system. Web content will not be automatically moved to the redesigned website.

If you manage a web presence or edit web pages on the USC Dornsife website but have not attended our CMS training sessions or do not have WordPress access, please contact webproject@dornsife.usc.edu as soon as possible so you can start moving your content to the new CMS.

Please note that **lab**, **personal/portfolio** and **conference websites** will be given time to move to the new CMS after the launch of the new site in 2023. A detailed project timeline is below and can also be found online here.

Thank you very much to the USC Dornsife community for your time and dedication to this very important project!

If you have any questions, please email webproject@dornsife.usc.edu.

Michelle Boston Associate Dean for Digital Content Strategy

PROJECT TIMELINE

2022

November

- WordPress content management system (CMS) training
- New Wordpress CMS opens to website administrators to begin building sites and populating content on the redesigned site. New sites will remain unpublished until site launch
- Launch Zoom drop-in support hours (view schedule) and project Slack channel to assist website editors.

2023

January

Website testing

February

Website launch

Content will go live on our newly design site in three phases:

Phase 1 - February 2023 launch

- Homepage and top levels of site (e.g., sections such as "Undergraduate," "Research," etc.)
- Departments, centers, institutes, offices and programs currently on dornsife.usc.edu

Phase 2 - Rolling 2023 launch

• Lab, personal/portfolio, conference websites will be given time to move to the new CMS after the February 2023 launch of the new site. They will continue to remain live on our current CMS until that phase of the move. We will provide instructions and a timeline for making the move at the beginning of next year.

Phase 3 - Rolling 2023 launch

• Sites not currently hosted on dornsife.usc.edu. These sites will be able to move to the new domain sooner, but the deadline will be after Phase 1 launch.













Dana and David Dornsife College of Letters, Arts and Sciences

University Park Campus | Los Angeles, CA 90089 US

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