USC University of Southern California

USCDornsife

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USC DORNSIFE OFFICE OF CREATIVE CONTENT
WEBSITE PROJECT UPDATE

Website Project Hub: dornsife.usc.edu/website-project

Contact: webproject@dornsife.usc.edu

Website Training Sessions

Dear USC Dornsife staff and faculty,

We've reached an exciting milestone in the redesign process for the new USC Dornsife website that is launching in early 2023. Our new WordPress content management system (CMS) is ready to use, and we are hosting online and in-person training sessions for web users to learn how to use it.

Who should attend?

We invite all website ambassadors and editors to sign up for training sessions to learn how to use the CMS.

By registering for a CMS training session, you will receive login information for your unit's website on our new domain. During the session, administrators will be able to login to their new site for the first time and learn how to use the CMS to begin creating your new web presence.

What will training cover?

Dornsife Technology Services will host two types of training sessions. All users should attend both trainings in order.

Training 1: WordPress CMS (60 min) - Covers logging in, dashboard overview, setting up the homepage, creating pages, adding content and navigation, using the media library, adding users, resource guides and more.

Training 2: WordPress CMS Component Workshop (90 min) - Covers how to use all of the components in the CMS library. The components are easy to use designs to

present information such as article carousels, image galleries, statistics, contact cards and much more.

You can select to attend sessions on Zoom or in person. We will also provide recordings of the training sessions.

As a reminder, the first phase of the website rollout includes all departments, centers, institutes, programs and offices that are currently hosted on dornsife.usc.edu. Labs, personal/portfolio sites, and units not currently hosted on the Dornsife website will receive information about migrating to the new domain at a later date.

Sign Up for Training

If you have any questions, please email webproject@dornsife.usc.edu or visit our project hub at https://dornsife.usc.edu/website-project/.

Thank you,

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