USC University of Southern California

USCDornsife

April 21, 2023



USC DORNSIFE OFFICE OF CREATIVE CONTENT WEBSITE PROJECT UPDATE

Website Project Hub: dornsife.usc.edu/website-project Contact: webproject@dornsife.usc.edu

Dear USC Dornsife website project team members,

You've been hard at work building your redesigned websites on the new USC Dornsife WordPress platform, and now the time has come for your sites to go public.

<u>The official launch date for the new USC Dornsife website is</u> <u>Tuesday, May 2</u>.

Which sites are going live?

If your unit has confirmed your site/s should go live on our launch date, your new WordPress site will replace your old site on the Dornsife content management system on May 2. If your site is not launching on WordPress at this time, it will remain online in its current form.

View the list of sites going live here >>

How to prepare

As you get ready for launch, there are a few simple things you can do to make sure your redesigned site is ready to go public. From publishing all of your webpages to double-checking your links, go through our **pre-launch checklist >>**

Content entry freeze: April 28 to May 2

In preparation for launch, we ask that all web editors do not make any updates to their sites between Friday, April 28 at 5 p.m. until after the new site launches on Tuesday, May 2. After we go live, we will send an announcement letting you know when you can continue making updates to your sites.

Looking ahead

For sites that will go live on WordPress at a later date, our team will be in touch with a schedule of dates when you can sign up to make the change to the new WordPress platform.

If you have any questions, please email us at webproject@dornsife.usc.edu.

Thanks so much to everyone for your work on this important project.

Michelle Boston Associate Dean for Digital Content Strategy Office of Creative Content

Susan Chang Director of Web, Application and Data Services **Dornsife Technology Services**





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