

# Filing a Grievance: Timeline

**Day Zero**

Violation occurs

**Step One (Informal Discussion, if any)**

**Day 21**

Deadline for filing Step Two Grievance

**Step Two Meeting, if any**

**21 days after Step Two Filing or Mtg**

Deadline for University Response

**14 days after University Response**

Deadline for filing Step Three Appeal

**21 days after Written Appeal**

Deadline for Step Three Mtg

**21 days after Step Three Mtg**

Deadline for University Response

**30 days after University Response**

Deadline for Appeal to Arbitration