

Joint Educational Project
Proof of Make Up



Student Name: _____ Site: _____

Date of Absence: _____

Reason for Absence: _____

Program Assistant Name: _____

To the community Instructor: In order for students participating in JEP to get full academic credit in their USC Course, it is essential that each student complete the required hours in the community. If an absence must occur, it needs to be made up within two weeks through the completion of one hour of tutoring or T.A. in your classroom. The JEP student has missed a session and is here today to make that absence up.

Your signature is appreciated for proof of this make-up session. Thank you very much for your time.

Community Signature: _____ Date: _____

JEP Student Signature: _____ Date: _____

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