To aid merit review committees in interpreting student evaluation data, faculty are invited to include a short (maximum one-page) reflective statement that contextualizes the feedback they have received. In this statement, faculty could:

- Identify trends in positive feedback, especially if they are consistent with their teaching philosophy and/or represent improvement from previous semesters
- Explain why certain teaching practices were employed, especially if those practices elicited negative feedback
- Describe how they might adapt their teaching practices in response to certain pieces of constructive feedback
- Correct or clarify false or misleading statements
- Identify trends in feedback that may reflect biased evaluations of their teaching
- Provide any additional context they believe will be helpful for the merit review committee