



ENGLISH TRANSFER REQUEST

What if I'm a transfer student and I took a class that I think should meet one of my major's lower-division requirements?

Check your Transfer Credit Report on OASIS to make sure that the course has been accepted by USC. **Only lower-division transfer coursework taken prior to enrollment at USC may be substituted for the major requirements.** In order to request a substitution for your major requirements, provide the Department of English with:

- a course syllabus,
- which major requirement the course should satisfy,
- and a statement of justification (2-5 sentences).

This request should be submitted to the staff undergraduate adviser and the Director of Undergraduate Studies.

Name: _____ ID: _____

Email: _____ Phone: _____

Expected graduation: _____ Catalogue year: _____

COURSE INFORMATION

| | | |
|--------------------|--------|-------|
| _____ | _____ | _____ |
| prefix | number | title |
| _____ | _____ | _____ |
| semester | year | units |
| _____ | | |
| college/university | | |

Attach syllabus and statement of justification.

PROPOSED REQUIREMENT

check one

- English Literature to 1800
 English Literature since 1800
 American Literature

DEPARTMENT APPROVAL

DIRECTOR OF UNDERGRADUATE STUDIES

- Approved
 Denied
 Other

Comments: _____

signature _____ date _____

STAFF UNDERGRADUATE ADVISER

submitted _____ substituted _____ notified _____

Comments: _____
