

**USC Graduate School**  
**Appointment or Change of Dissertation Committee**

**Dissertation Committee:** The dissertation committee is composed of at least three, and no more than five, members. The committee chair must have an appointment in the student's program. All committees must have a majority of members from the student's home program. This includes the expertise of tenured, tenure track, research, teaching, practitioner and clinical faculty.

A USC faculty member from outside the student's home program is called an **"outside member."** For outside faculty the judgment of qualification to serve will be made by the dean of the school of the outside faculty member's primary appointment.

A faculty member from an institution other than USC is called an **"external member."** The CV of the external member must be attached to the Appointment of Committee form PDF and uploaded to Thesis Center. Outside and/or External members should be identified as such in the Appointment Type column below.

If the student is changing the committee chair, the signature of the previous chair is required here: \_\_\_\_\_

For all changes of committee, please list the names of all committee members. Only the new member(s) and committee chair are required to sign.

**The original form is to be kept by the program and a signed copy provided to the student.**

**The program verifies that the student has satisfactorily completed all pre-examination requirements:**

**GPA: \_\_\_\_\_**  
**(minimum of 3.0)**

**Units: \_\_\_\_\_**  
**(minimum of 24 units in residence)**

**Student Name:** \_\_\_\_\_, \_\_\_\_\_  
Last First **Student I.D.#** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_ **Program Of Study (POST) Code:** \_\_\_\_\_

**Major:** \_\_\_\_\_ **School:** \_\_\_\_\_

<u>Committee Members</u> <i>Printed names</i>	<u>Rank:</u> <i>Ex: Professor, Associate Professor, etc.</i>	<u>Appointment Type</u> <i>Tenured/ Tenure track/ RTPC; Outside/External</i>	<u>Home Dept.</u>	<u>Signature</u>	<u>Date</u>
Chair		a			
		a			

**Please complete the section below for all appointments and changes of committees.**

	<u>Printed Name</u>	<u>Signature</u>	<u>Date</u>
Student	_____	_____	_____
Department Chair or Program Director	_____	_____	_____
Dean	_____	_____	_____