USC Dornsife College of Letters, Arts and Sciences

EALC 220: Japanese III Spring 2020  4 Units

Syllabus

Class Hours and Classrooms:  [25350]  10 – 10:50 a.m.  M – Th  VKC209
                              [25351]  11 – 11:50 a.m.  M – Th  VKC209

Instructor:  Yumi Matsumoto
Office Hour:  Tue, Wed 1:00–2:30 p.m.
             or by appointment
Office:  THH 360
Phone:  (213) 740-3601
E-mail:  ymatsumo@usc.edu

Director of the Japanese Language Program:  Yuka Kumagai
Office:  THH 340
Phone:  (213) 740-5101
E-mail:  kumagai@usc.edu

IT Help:  USC Information Technology Services (ITS)
          http://itservices.usc.edu/
          Phone:  (213) 740-5555
          E-mail:  consult@usc.edu

USC Language Center
http://language.usc.edu/
Phone:  (213) 740-1188
E-mail:  language@usc.edu

Course Material:
- Nakama 2 (3rd edition)
- Nakama 2 Student Activities Manual (3rd edition) (SAM (=Workbook))

Material Available Online:
- Blackboard (http://blackboard.usc.edu)
  You are required to check the Blackboard on a regular basis.
  In-text audio files and SAM audio files are available on Blackboard.

- iLrn (Cengage Learning—Textbook publisher’s website) - optional
  This is available only to those who have purchased the access code. This is NOT required for the course. Please contact the instructor to inquire how to access iLrn.

Prerequisite:
EALC122 (Japanese II) at USC or its equivalent (Nakama vol. 1, 3rd edition).  Those who have taken Japanese at institutions other than USC, or with textbooks other than Nakama, should consult with the instructor to be placed into the appropriate level.

Course Description and Learning Objectives:
EALC 220 (Japanese III) is the third course of USC’s 4-year Japanese program which consists of basic courses: EALC 120 (Japanese I), 122 (Japanese II), 220 (Japanese III), 222 (Japanese IV), as well as more advanced courses. Japanese III, which covers from Preliminary chapter to Chapter 4 of *Nakama 2 (3rd)*, is centered on conversation practice, basic to intermediate grammar, and building proficiency of reading and writing Japanese. Additional 92 kanji will be introduced in this course, building upon the 127 that have been presented in Japanese I and II.

After successfully completing the course, students will be able to:

- Converse in Japanese about themselves and their daily life (such as travelling, studying abroad, rules, plans, social life, etc.), by asking and answering questions in complete sentences.
- Handle simple, real-life situations without complication (such as exchanges in hospitals, schools, homestay, travel), and obtain information by asking questions in a culturally appropriate manner.
- Extract information from short oral and written passages of at least one paragraph (diaries, travelogues, letters, email messages, essays)
- Recognize and write approximately 219 Kanji.
- Write short passages about their experiences (such as past illness and health, memorable trips), with appropriate conjunctions.
- Complete a self-study project that nurtures self-learning skills.

Students who wish to enroll in EALC222 (Japanese IV) in the following semester(s) should receive a grade of B- or higher.

**Grading Breakdown:**

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| Class performance*   |     | Mini quizzes: |     | Oral exams:
| Homework assignments:| 10% | 10%      |     | (Oral-1 30%, Oral-2 30%, Oral-3 40%)
| Lab assignments and  | 5%  | Chapter tests: | 10%|
| essays:              |     |          |     |          |
| Blogging:            | 5%  |          |     |          |
| Conversation Clinic: | 2%  |          |     |          |

**Grading Criteria**:  
94 ~ 100 A  74 ~ 76.9 C  
90 ~ 93.9 A- 70 ~ 73.9 C-  
87 ~ 89.9 B+ 67 ~ 69.9 D+  
84 ~ 86.9 B  64 ~ 66.9 D  
80 ~ 83.9 B- 60 ~ 63.9 D-  
77 ~ 79.9 C+ Below 60 F

* If you miss 40 percent or more of total class time during the semester, you will automatically receive an F, regardless of your performance in the class.
**Those who do not score 60% or more on the final exam will not pass the course.
***Those who take the course for Pass/ No Pass should receive a course grade of 70% (C-) or more to receive the credit.

**Course Policies:**
1. Attendance and class performance

You are expected to attend all classes and to be punctual. If you have to be absent from a class for any reason, try to contact the instructor as soon as possible, so that you will not miss any information.

Your class performance is evaluated every day -- 5 points per session. If you are absent for any reason other than timely noticed religious observance, you cannot earn these points. If you are not well-prepared for the session and/or do NOT try to speak in Japanese, it negatively affects your grade. Chit-chatting and/or too much English speaking also negatively affects your grade. If you wish to ask a question in English, always obtain permission to do so using Japanese language first. Using cell-phone, doing homework assignments in class, late arrival and leaving early also negatively affect your grade.

If you have to be absent because of a legitimate reason such as illness, you should make a request of (1) extension of homework due and (2) make-up of mini quiz and/or Dialogue Check by providing timely notice and the reason of absence to the instructor.

Absences due to religious reasons will be handled according to the University policy. If you have to be absent from a class because of a religious observance, you must let the instructor know about it within the first two weeks of the semester.

If you are absent from class for four days consecutively without any information / contact provided to the instructor, it is considered as a sign of withdrawal from the course, and no handouts or information will be saved for such students thereafter.

If you miss 40 percent or more of total class time during the semester, you will automatically receive an F, regardless of your performance in the class.

Viewing an electronic/digital copy of the textbook with a tablet or a laptop in class is allowed, but if you view something else, you would lose all the performance points of the day.

2. Homework （宿題）

Homework is an important part of this course. All homework should be submitted on the days specified in the daily schedules (available on Blackboard https://blackboard.usc.edu) in order to receive full credit (2 points). No late/early assignments are accepted without prior permission. No credit will be given for homework completed during class time, and is subject to further penalty.

When the worksheets are assigned as homework, you should:
(1) answer the questions with your best effort by consulting with textbook, PowerPoint slides of lessons, dictionaries, and other references but without help from other people,
(2) correct your mistakes with a pen of a different color by checking the answers (given on Blackboard),
(3) submit them in class.

Both your original answers and the corrections should be visible to the instructor. After checking the answers, if you find your first answers were perfect, write “まちがいはありません” or “見まし
た。’’ with the pen of different color. If your homework is not completed or not corrected fully or not marked with ‘‘まちがいはありません。’’ or ‘‘見ました。’’, you will not earn the full points.

Homework is graded as “done” or zero. When you get your homework back, take a look at the upper right corner of the sheet to see if there are any comments there (a list of comments can be found in “How to Complete your Homework Assignment.”).

Please read “How to Complete your Homework Assignment” very carefully. Whenever you have problems turning in an assignment on time or have any questions about your own answers, please talk to the instructor.

3. Lab assignments (ラボの宿題)

On the weekends, the lab(oratory) homework is assigned. The lab assignments include Lab Activities (listening questions) on Student Activity Manual (=SAM) memorization of the dialogues, as well as writing an essay. SAM sound files are available on the course Blackboard.

When an essay is assigned as a lab assignment, the first draft is graded as a regular homework assignment, and the final draft is graded on the basis of the quality and counted toward the Lab assignments. Whenever your first draft of an essay is returned, correct your essay based on the feedback and hand in the final version with your first draft.

4. Blogging (ブログ)

This project provides students opportunities to pursue their own goal of learning the Japanese language and culture beyond the classroom and to express themselves freely in Japanese. Each student creates their own blog at the beginning of the semester, and makes four postings with a theme of their choice throughout the semester. Making comments on classmates’ blog postings is also a part of the project. Details are to be discussed in class.

5. Conversation Clinic (会話クリニック)

You are required to attend Conversation Clinic sessions twice in the semester. The clinic session is an individual meeting with the instructor to check and discuss the problems in their pronunciation, conversation strategies, or any other aspects of Japanese. The instructor will notify you of the schedule of each session.

6. Mini quizzes (小テスト)

Mini quizzes (approximately 5 min. each) will be sporadically given (dates will be announced in the daily schedule). They will be based on new vocabulary, basic grammatical points, and kanji. The two lowest quiz scores will be dropped from your total score.

7. Oral exams (話す試験)
Three oral exams will be given during the semester at the end of Chapter 1, Chapter 3, and Chapter 4 respectively. Oral Exams will be taken individually, or in pairs. Each student has a 5-minute session to perform the tasks. If the exam is designed to be taken in pairs, two students form a pair and perform the tasks together in a 10-minute session. Each student will be graded separately. The content of each exam is cumulative and a study guide will be provided before the exam so that the students can practice for the exam. **No make-up oral exams will be offered unless the student has a legitimate reason and obtains instructor’s approval in a timely manner.**

8. Chapter tests  （テスト）

Two chapter tests (50 min. each) will be given during the semester at the end of the Preliminary Chapter and Chapter 2. **No make-up tests will be offered unless the student has a legitimate reason and obtains instructor’s approval in a timely manner.** If such request is approved, the student has to take the make-up the earliest time possible.

9. Midterm exams  （中間試験）

Two midterm exams (50 min. each) will be given during the semester at the end of Chapter 1 and Chapter 3. The content of each exam is mainly based on current chapters; however, the content of each test / exam is cumulative and will include everything you have learned.

**No make-up midterm exams will be given,** unless the student submits a **written request** for an alternate date, stating the **unavoidable circumstances** leading to an expected absence from the exam in question, and secures approval from both the section instructor and the director of the Japanese Language Program for the make-up exam.

10. Final exam  （期末試験）

The final exam (2 hours) will be given **at the time specified in the course catalogue, and you MUST take the final exam at the time scheduled for the course.** Stipulations governing the make-up of a missed final exam will follow the general university policy. It is your responsibility to resolve potential final exam schedule conflict before you finalize your course registration for the semester.

Once again, **those who do not score 60% or more on the final exam will not pass the course.**

The final exam schedule:

**May 9th (Sat), 2:00 p.m. – 4:00 p.m. Room: TBA**

Course semester schedule:
The semester schedule shows when each chapter is covered as well as dates of tests and exams. The semester schedule is available on **Blackboard**, under **Syllabus and Schedule.**
Daily schedule:
The daily schedule shows what the daily assignments are and their deadlines, as well as the dates of quizzes, tests, and exams. Daily schedules get posted bi- (or –tri) weekly on Blackboard, under Syllabus and Schedule.

For students with disabilities:
Any student requesting academic accommodations based on a disability is required to register with Disability Services and Programs (DSP) each semester. A letter of verification for approved accommodations can be obtained from DSP. Please be sure the letter is delivered to the instructor as early in the semester as possible. DSP is located in GFS 120 and is open 8:30 am – 4:30 pm, Monday through Friday. Website for DSP: https://dsp.usc.edu and contact information: (213) 740-0776 (Phone), (213) 740-8216 (FAX), ability@usc.edu (Email).

Academic Integrity:
USC seeks to maintain an optimal learning environment. General principles of academic honesty include the concept of respect for the intellectual property of others, the expectation that individual work will be submitted unless otherwise allowed by an instructor, and the obligations both to protect one’s own academic work from misuse by others as well as to avoid using another’s work as one’s own. All students are expected to understand and abide by these principles. SCampus, the Student Guidebook, contains the University Student Conduct Code (see University Governance, Section 11.00), while the recommended sanctions are located in Appendix A.

*Your being officially enrolled for the course will be taken as confirmation that you have read and understood this syllabus, and agree to its requirements and other relevant conditions stated therein.

Good luck, and がんばりましょう!!

Follow us on Facebook! https://www.facebook.com/uscjlp

Japanese program website: https://dornsife.usc.edu/ealc/japanese-prog/
Statement on Academic Conduct and Support Systems

Academic Conduct:

Plagiarism – presenting someone else’s ideas as your own, either verbatim or recast in your own words – is a serious academic offense with serious consequences. Please familiarize yourself with the discussion of plagiarism in SCampus in Part B, Section 11, “Behavior Violating University Standards” policy.usc.edu/scampus-part-b. Other forms of academic dishonesty are equally unacceptable. See additional information in SCampus and university policies on scientific misconduct, policy.usc.edu/scientific-misconduct.

Support Systems:

Student Health Counseling Services - (213) 740-7711 – 24/7 on call engemannshc.usc.edu/counseling
Free and confidential mental health treatment for students, including short-term psychotherapy, group counseling, stress fitness workshops, and crisis intervention.

National Suicide Prevention Lifeline - 1 (800) 273-8255 – 24/7 on call suicidepreventionlifeline.org
Free and confidential emotional support to people in suicidal crisis or emotional distress 24 hours a day, 7 days a week.

Relationship and Sexual Violence Prevention Services (RSVP) - (213) 740-4900 – 24/7 on call engemannshc.usc.edu/rsvp
Free and confidential therapy services, workshops, and training for situations related to gender-based harm.

Office of Equity and Diversity (OED) | Title IX - (213) 740-5086 equity.usc.edu, titleix.usc.edu
Information about how to get help or help a survivor of harassment or discrimination, rights of protected classes, reporting options, and additional resources for students, faculty, staff, visitors, and applicants. The university prohibits discrimination or harassment based on the following protected characteristics: race, color, national origin, ancestry, religion, sex, gender, gender identity, gender expression, sexual orientation, age, physical disability, medical condition, mental disability, marital status, pregnancy, veteran status, genetic information, and any other characteristic which may be specified in applicable laws and governmental regulations.

Bias Assessment Response and Support - (213) 740-2421 studentaffairs.usc.edu/bias-assessment-response-support
Avenue to report incidents of bias, hate crimes, and microaggressions for appropriate investigation and response.

The Office of Disability Services and Programs - (213) 740-0776 dsp.usc.edu
Support and accommodations for students with disabilities. Services include assistance in providing readers/notetakers/interpreters, special accommodations for test taking needs, assistance with architectural barriers, assistive technology, and support for individual needs.
USC Support and Advocacy - (213) 821-4710
studentaffairs.usc.edu/ssa
Assists students and families in resolving complex personal, financial, and academic issues adversely affecting their success as a student.

Diversity at USC - (213) 740-2101
diversity.usc.edu
Information on events, programs and training, the Provost’s Diversity and Inclusion Council, Diversity Liaisons for each academic school, chronology, participation, and various resources for students.

USC Emergency - UPC: (213) 740-4321, HSC: (323) 442-1000 – 24/7 on call
dps.usc.edu, emergency.usc.edu
Emergency assistance and avenue to report a crime. Latest updates regarding safety, including ways in which instruction will be continued if an officially declared emergency makes travel to campus infeasible.

USC Department of Public Safety - UPC: (213) 740-6000, HSC: (323) 442-120 – 24/7 on call
dps.usc.edu
Non-emergency assistance or information.