USC Dornsife College of Letters, Arts and Sciences

EALC 222: Japanese IV  Spring 2019  4 Units

Syllabus

You being officially enrolled for the course will be taken as confirmation that you have read and understood this syllabus, and agree to its requirements and other relevant conditions stated there in.

Classroom & Hours:
Section #: 25354  10:00 - 10:50 M-Th  VKC161
Section #: 25386  1:00 - 1:50 M-Th  SOS B51

Instructor: Yumi Matsumoto (松本ゆみ)
Office Hours: Wednesdays & Thursdays 2-4:00 p.m., or by appointment
Office: THH#360
Phone: (213) 740-3601
E-mail: ymatsumo@usc.edu

Director of the Japanese Program:
Yuka Kumagai (熊谷由香)
Office: THH340
E-mail: kumagai@usc.edu

Prerequisite:
Japanese III at USC or its equivalent (Nakama1 and Nakama 2 Ch. 1 – Ch. 4.)
Those who have taken Japanese at institutes other than USC, or with textbooks other than Nakama, should consult with the instructor to be placed into the appropriate courses.

Course Description and Objectives:

EALC 222 (Japanese IV) is a direct continuation of EALC 220 (Japanese III). It is centered on practice in Japanese conversation emphasizing simple, everyday expressions as well as the more sophisticated grammar and vocabulary of natural conversation. Although the emphasis of the course is on spoken Japanese, students are required to learn fundamental reading and writing skills. Continuing from EALC 220 (Japanese III), EALC 222 (Japanese IV) covers from Chapter 5 to Chapter 7 of Nakama 2 and some important grammar and vocabulary will be selected and introduced from Chapter 8 to Chapter 11. Students will be introduced to 116 kanji (both for reading and writing) and another 35 kanji (for reading only) beyond those introduced in Japanese I, II and III.

After successfully completing the course, students will be able to:

• Converse in Japanese about themselves and their daily life (such as giving directions (route), explaining recipes, giving gifts and advice, complaints and apologies), using strings of simple sentences.
• Handle simple, real-life situations with little complication (such as asking directions (route), expressing complaints, apologizing), and obtain information by creating and asking questions in a culturally appropriate manner.
• Locate the main point of short oral and written passages of a few paragraphs in length (such as short stories, letters & recipes), and use the information to react to the text or message (e.g., follow instructions or write a reflection).
• Write 116 more Kanji without a dictionary, for a total of 335 Kanji. Recognize an additional 35 Kanji.
• Write simple passages of at least one page about their preferences and memories (such as a memorable gift or favorite restaurant) with sequences of sentences appropriately connected with conjunctions.
• Distinguish speech level, begin to use honorifics in a conversation, and begin to switch language and vocabulary according to the social relationship with interlocutor.

Course Materials (required):

1) Nakama 2: Japanese Communication, Culture, Context (By Hatasa et al.), THIRD EDITION.
2) Student Activities Manual to accompany Nakama 2 (THIRD EDITION) (SAM=Workbook)

Materials available online:

1) Blackboard (http://blackboard.usc.edu)
   • Daily schedules, assignment answers, lecture slides, and other important course materials are posted in Blackboard.
   • The following audio files are also available in Blackboard (Audio & Video folder):
     - Nakama 2 Textbook Audio CD
     - Nakama 2 Student Activities Manual (SAM) Audio CD Program

2) iLrn (Cengage Learning—Textbook publisher’s website)
   This is available only to those who have purchased the access code. This is NOT required for the course. Please see the instruction how to register for it in the “Course Documents” folder in Blackboard.

Grading Breakdown:

<table>
<thead>
<tr>
<th></th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Class performance:</td>
<td>10%</td>
</tr>
<tr>
<td>Homework assignments:</td>
<td>10%</td>
</tr>
<tr>
<td>Lab assignments:</td>
<td>6%</td>
</tr>
<tr>
<td>Conversation Clinic:</td>
<td>2%</td>
</tr>
<tr>
<td>Skit presentation:</td>
<td>3%</td>
</tr>
<tr>
<td>Mini quizzes:</td>
<td>7%</td>
</tr>
<tr>
<td>Chapter Tests:</td>
<td>15%</td>
</tr>
<tr>
<td>Oral exams:</td>
<td>7%</td>
</tr>
<tr>
<td>Midterm exams:</td>
<td>20%</td>
</tr>
<tr>
<td>Final exam:</td>
<td>20%</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
</tr>
</tbody>
</table>

Grading Criteria:

<table>
<thead>
<tr>
<th>Score Range</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>94 ~ 100</td>
<td>A</td>
</tr>
<tr>
<td>90 ~ 93.9</td>
<td>A-</td>
</tr>
<tr>
<td>87 ~ 89.9</td>
<td>B+</td>
</tr>
<tr>
<td>84 ~ 86.9</td>
<td>B</td>
</tr>
<tr>
<td>80 ~ 83.9</td>
<td>B-</td>
</tr>
<tr>
<td>77 ~ 79.9</td>
<td>C+</td>
</tr>
<tr>
<td>74 ~ 76.9</td>
<td>C</td>
</tr>
<tr>
<td>70 ~ 73.9</td>
<td>C-</td>
</tr>
<tr>
<td>67 ~ 69.9</td>
<td>D+</td>
</tr>
<tr>
<td>64 ~ 66.9</td>
<td>D</td>
</tr>
<tr>
<td>60 ~ 63.9</td>
<td>D-</td>
</tr>
<tr>
<td>0 ~ 59.9</td>
<td>F</td>
</tr>
</tbody>
</table>

• Those who take the course for Pass/ No Pass should receive 70% or more to pass the course.
• Those who do not score 60% or more on the final exam will fail the course.
• If you miss 40 percent or more of total class time during the semester, you will automatically receive an F, regardless of your performance in the class.
Assessment and course policies:

Students are assessed based on their grades in class attendance/performance, conversation clinic participation, homework assignments, skit presentation, quizzes, chapter tests, and the final exam.

1. Attendance and class performance:

You are expected to attend all classes and to be punctual. If you have to be absent from a class for any reason, try to contact the instructor as soon as possible, so that you will not miss any information and to obtain permission to submit late homework.

If you have to be absent because of a legitimate reason such as illness, you can ask for (1) extension of homework due, (2) make-up of mini quiz, and (3) make-up of dialogue check by providing timely notice and the reason of absence to the instructor.

If you have to be absent from a class because of a religious observance, you must let the instructor know about it within the first two weeks of the semester.

If you are absent from class for four days consecutively without any information/contact provided to the instructor, it is considered as a sign of withdrawal from the course, and no handouts or information will be saved for such students thereafter.

If you miss 40 percent or more of total class time during the semester, you will automatically receive an F, regardless of your performance in the class.

Your class performance is evaluated every day --- 5 points per session. If you are absent for any reason other than religious observance, you cannot earn these points. If you are not well-prepared for the session and/or do NOT try to speak in Japanese, it negatively affects your grade. Chit-chatting, too much English speaking, late arrival and leaving early also negatively affect your grade.

You would lose all the performance points of the day if you use a cell-phone, a tablet or a laptop computer during the class except for viewing an electronic/digital copy of the textbook or a class-related handout.

2. Homework (宿題):

Homework is an important part of this course. All homework should be submitted on the days specified in the daily schedules (available on Blackboard http://blackboard.usc.edu) in order to receive full credit (2 points). No late/early assignments are accepted without prior permission. No credit will be given for homework completed during class time, and is subject to further penalty.

When the worksheets are assigned as homework, you should:

(1) answer the questions with your best effort by consulting with textbook, PowerPoint slides of lessons, dictionaries, and other references but without help from other people,

(2) correct your mistakes with a pen of a different color by checking the answers (given on Blackboard),

(3) submit the corrected homework in class.

Both your original answers and the corrections should be visible to the instructor. After checking the answers, if you find your first answers were perfect, write “まちがいはありません。” or “見ました。” with the pen of different color. If your homework is not completed or not corrected fully or not marked with “まちがいはありません。” or “見ました。”, you will not earn the full points.

Homework is graded as “done” or zero. When you get your homework back, take a look at the upper right corner of the sheet to see if there are any comments there:
“おそい” means “too late” and is graded as zero.
“もう一度” means “Do it again” and is graded as zero unless you redo and turn it in again by the immediately following class.

Please read “How to Complete your Homework Assignment” sheet very carefully. Whenever you have problems turning in an assignment on time or have any questions about your own answers, please talk to the instructor.

3. Lab assignments (ラボの宿題):

You are expected to do Lab assignments on your own on the weekends. Lab assignments include working in the Student Activities Manual, textbook, memorization of the dialogue, as well as writing essays and blogs. No late submission is accepted. Writing Proficiency Test (WPT) will be also administered during the semester to assess your proficiency-level in writing. Result of the test will not affect your final grade. However, not taking the test will result in deductions of your Lab assignment points. Details will be announced during class.

When an essay is assigned as a Lab assignment, the first draft is graded as regular homework (2 points or zero). The final draft that reflects the correction on the first draft is graded by a 5-point system. The memorization of the dialogue is also graded by a 5-point system. Lab assignments from Student Activities Manual are graded by the same system as the Homework. DO NOT ASK FOR NATIVE JAPANESE HELP!

4. Participation in Conversation Clinic:

Students are required to attend Conversation Clinic twice in the semester. The clinic session is an individual meeting with the instructor to check and discuss the problems in their pronunciation, conversation strategies, or any other aspects of Japanese.

Schedule one conversation clinic session in each of the following periods:

#1  1/30  ～  2/12
#2  3/18  ～  3/29

5. Skit Presentation:

Toward the end of the course, students are divided into several groups to prepare for a group skit presentation. The presentation should include the vocabulary, grammatical points and cultural understanding students learned in Japanese 4. The presentation is evaluated both as a group and as an individual on preparation and performance. The details will be announced and discussed in class later.

NOTE: A student whose attendance is below 80% at the end of 8th week may not participate in skit presentation and thus will not earn any credit for this activity.

6. Mini quizzes (小テスト):

Mini quizzes (5 min. each) will be given at the beginning of class throughout the semester (dates will be announced in the daily schedule). They will be based on new vocabulary, basic grammatical points. No make-up quizzes will be offered, unless the student has a legitimate reason and gets the instructor's approval. Two lowest quiz scores will be automatically dropped from your total score.
7. Chapter tests (テスト):

Three chapter tests (Review Test (take-home), Chapter 5 Test, and Chapter 7 Test) will be given during the semester. No make-up tests will be offered, unless the student has a legitimate reason and gets the instructor’s approval.

8. Oral exams (口頭試験):

Three oral exams will be given during the semester (Week 6, 12 and 15). Two students form a pair and perform the tasks together in a 10-minute session per exam. Each student will be graded separately. The content of the each exam is cumulative and a study guide will be provided before each exam so that the students can practice for the exam with their partners. No make-up oral exams will be offered unless the student has a legitimate reason and obtains instructor's approval in a timely manner.

9. Midterm exams (中間試験)

Two midterm exams (50 min. each) will be given during the semester. The content of each exam is mainly based on current chapters; however, each quiz/exam is accumulative and will include everything you have learned.

No make-up midterm exams will be given, unless the student submits a written request for an alternate date, stating the unavoidable circumstances leading to an expected absence from the exam in question, and secures approval from the instructor and program director for the make-up exam.

10. Final exam (期末試験)

The final written exam (two hours) will be given at the time specified in the course catalogue. You must take the final exam at the time scheduled. It is your responsibility to resolve potential final exam schedule conflict before you finalize your course registration for the semester. Wanting to finish the semester earlier is not a legitimate reason to reschedule the final exam. Stipulations governing the make-up of a missed final exam will follow the general university policy. Once again, those who do not score 60% or more on the final exam will not pass the course.

The final exam for this course is scheduled on May 4th Saturday) 11 a.m. – 1:00 p.m. Room: TBA

Once again, those who do not score 60% or more on the final exam will fail the course. Also, if you miss 40 percent or more of total class time during the semester, you will automatically receive an F, regardless of your performance in the class.

Course semester schedule:

Semester schedule shows when each chapter is covered as well as dates of skit presentation, tests, and exams. See the separate sheet.

Daily schedule:

Daily schedule shows what the daily assignments are and their due days, as well as the dates of quizzes and dialogue checks. See the separate sheets. Daily schedules get posted on Blackboard.
Statement on Academic Conduct and Support Systems

Academic Conduct:

Plagiarism – presenting someone else’s ideas as your own, either verbatim or recast in your own words – is a serious academic offense with serious consequences. Please familiarize yourself with the discussion of plagiarism in SCampus in Part B, Section 11, “Behavior Violating University Standards” policy.usc.edu/scampus-part-b. Other forms of academic dishonesty are equally unacceptable. See additional information in SCampus and university policies on scientific misconduct, policy.usc.edu/scientific-misconduct.

Support Systems:

Student Health Counseling Services - (213) 740-7711 – 24/7 on call
engemannshc.usc.edu/counseling
Free and confidential mental health treatment for students, including short-term psychotherapy, group counseling, stress fitness workshops, and crisis intervention.

National Suicide Prevention Lifeline - 1 (800) 273-8255 – 24/7 on call
suicidepreventionlifeline.org
Free and confidential emotional support to people in suicidal crisis or emotional distress 24 hours a day, 7 days a week.

Relationship and Sexual Violence Prevention Services (RSVP) - (213) 740-4900 – 24/7 on call
engemannshc.usc.edu/rsvp
Free and confidential therapy services, workshops, and training for situations related to gender-based harm.

Office of Equity and Diversity (OED) | Title IX - (213) 740-5086
equity.usc.edu, titleix.usc.edu
Information about how to get help or help a survivor of harassment or discrimination, rights of protected classes, reporting options, and additional resources for students, faculty, staff, visitors, and applicants. The university prohibits discrimination or harassment based on the following protected characteristics: race, color, national origin, ancestry, religion, sex, gender, gender identity, gender expression, sexual orientation, age, physical disability, medical condition, mental disability, marital status, pregnancy, veteran status, genetic information, and any other characteristic which may be specified in applicable laws and governmental regulations.

Bias Assessment Response and Support - (213) 740-2421
studentaffairs.usc.edu/bias-assessment-response-support
Avenue to report incidents of bias, hate crimes, and microaggressions for appropriate investigation and response.

The Office of Disability Services and Programs - (213) 740-0776
dsp.usc.edu
Support and accommodations for students with disabilities. Services include assistance in providing readers/notetakers/interpreters, special accommodations for test taking needs, assistance with architectural barriers, assistive technology, and support for individual needs.

USC Support and Advocacy - (213) 821-4710
studentaffairs.usc.edu/ssa
Assists students and families in resolving complex personal, financial, and academic issues adversely affecting their success as a student.

_Diversity at USC - (213) 740-2101_  
diversity.usc.edu  
Information on events, programs and training, the Provost’s Diversity and Inclusion Council, Diversity Liaisons for each academic school, chronology, participation, and various resources for students.

_USC Emergency - UPC: (213) 740-4321, HSC: (323) 442-1000 – 24/7 on call_  
dps.usc.edu, emergency.usc.edu  
Emergency assistance and avenue to report a crime. Latest updates regarding safety, including ways in which instruction will be continued if an officially declared emergency makes travel to campus infeasible.

_USC Department of Public Safety - UPC: (213) 740-6000, HSC: (323) 442-120 – 24/7 on call_  
dps.usc.edu  
Non-emergency assistance or information.

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