USC Dornsife provides a foundational education in the Humanities, Social Sciences, and Natural Sciences. Students develop critical thinking, analytical, research, collaborative, interpersonal, communicative, and cultural competency skills through USC Dornsife curricular and co-curricular programs. A USC Dornsife education empowers students to pursue career or professional aspirations and lead productive lives as engaged citizens. This Milestone Plan was created by a team of academic advisors and professionals to help students identify key milestones in their undergraduate experience. These milestones contribute to academic, career, and student development. Students can use this plan to track and chart their individual progress year-to-year. Every student is unique. As such, every student will experience and accomplish individual milestones in their own way and on their own time.

NAME: ___________________________  MAJORS/MINORS/Academic Interest(s): ___________________________

CAREER GOAL: ___________________________

**Milestones**

- Create a time management schedule
- Identify the best time, place, and method for studying
- Identify at least three academic support resources at USC
- Attend office hours regularly
- Establish a relationship with at least one university faculty professor
- Explore academic interests
- Attend Career Pathways Work it & Major 2 Career Programs
- Meet with your academic advisor
- Establish a relationship with the Office of Pre-Health Advisement if interested in a health profession
- Declare your major
- Engage in at least one co-curricular activity
- Participate in at least one student organization
- Participate in community engagement like JEP
- Attend USC Dornsife Career Pathways and USC Career Center, and other university career events
- Complete a Career Beam or MBTI self-assessment inventory
- Meet with a Career Pathways/Career Center advisor
- Draft a résumé

**Individual Milestones**
### Milestones

- Participate in community engagement like JEP
- Engage in at least one co-curricular activity
- Serve in a leadership role for an organization
- Attend office hours regularly
- Establish a relationship with at least one university faculty professor
- Maintain relationships with faculty
- Attend Career Pathways *Work it & Major 2 Career Programs*
- Research majors and minors of interest
- Declare major/minor by the completion of 64 units
- Conduct research with Problems without Passports (PWP) or Maymester programs
- Plan for overseas study
- Evaluate your degree progress and completion of graduation requirements
- Maintain regular contact with your academic, pre-health, pre-law, or pre-graduate advisor
- Update your résumé and upload to connect SC
- Draft a cover letter to accompany your résumé
- Complete a Career Beam or MBTI self-assessment inventory
- Meet with a Career Pathways/Career Center advisor
- Apply for internships like the USC Dornsife Gateway Internship program
- Participate in Career events and programs
- Research career or professional pathways you wish to pursue
- Identify and develop transferable skills
- Utilize Student Health Center resources that promote emotional health and well-being
- Maintain a portfolio of your accomplishments like Linked-In

### Individual Milestones

<table>
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<tr>
<th>NAME:</th>
<th>MAJORS/MINORS/ACADEMIC INTEREST(S):</th>
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<td>CAREER GOAL:</td>
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Individual Milestones

◊ Serve in a major leadership role for an organization
◊ Establish a relationship with at least one university faculty professor
◊ Inquire about and request letters of recommendation
◊ Complete a self-assessment inventory and re-evaluate career goals
◊ Conduct informational interviews to learn about career interests
◊ Decide whether to apply to graduate or professional school upon completion of the BA/BS degree or within 2-5 years of graduation and relevant experience
◊ Apply for national or international scholarships
◊ Determine the costs of your career goal
◊ Consider a plan “B” to your primary career goal
◊ Be able to articulate your transferable skills, competencies, strengths, and weaknesses
◊ Draft a personal statement for graduate or professional school
◊ Prepare for and take graduate school exams
◊ Update résumé; focus on skills and achievements
◊ Draft a cover letter to accompany your résumé
◊ Conduct mock interviews
◊ Network and connect with USC Alumni
◊ Attend the USC Career Fair (s)
◊ Research career industries
◊ Apply for internships like the USC Dornsife Gateway Internship program
◊ Conduct research with Problems without Passports (PWP), Maymester, or directed research
◊ Evaluate your degree progress and completion of graduation requirements
◊ Overseas study
YEAR IV MILESTONES
Integration & Implementation

NAME: ____________________________________________

MAJORS/MINORS/ACADEMIC INTEREST(S):

CAREER GOAL: __________________________________

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Milestones

◊ Overseas study
◊ Maintain relationships with faculty
◊ Request letters of recommendation
◊ Secure personal references
◊ Apply to graduate or professional school
◊ If applying to medical or dental school as a senior, determine what you will do during the “glide year”
◊ Apply for graduate or professional school funding
◊ Finalize personal statement for graduate or professional school
◊ Conduct mock interviews. Focus on articulating transferable skills, competencies, strengths, and weaknesses
◊ Take graduate school exams
◊ Be prepared. Have a plan “B”
◊ Finalize your résumé and cover letter
◊ Network
◊ Attend the USC Career Fair (s)
◊ Participate in On-Campus Recruiting (OCR)
◊ Apply for jobs using connect SC
◊ Join the USC Alumni association
◊ Maintain a portfolio of your accomplishments
◊ Maintain regular contact with your academic, pre-health, pre-law, or pre-graduate advisor
◊ Conduct a final degree check
◊ Commencement
◊ Fight on!

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Individual Milestones

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