MEMORANDUM

TO: Law School Recruiter
FROM: USC Pre-Law Advisement
DATE: September 17, 2018
SUBJECT: USC 2018 Law Fair Information

Dear Law School Recruiter,

We are excited to welcome you to the USC 2018 Law Fair on Thursday, October 6th, from 11 a.m. to 2:00 p.m. In preparation for your arrival to campus, we would like to share some essential event information that will help ensure a successful law fair this year.

SHIPPING MATERIALS
We have begun accepting law fair materials and request all shipments arrive in our office no later than Monday, October 1st. Please do not send more than two boxes and write the name of your law school directly on each box. For your convenience, we have attached a shipping label, however, addressed boxes should be mailed to:

USC Dornsife Office of Advising
ATTN: Pre-Law - USC 2018 Law Fair
3601 Watt Way, GFS 320
Los Angeles, CA 90089-1694

EVENT INFORMATION
Our law fair will be held on USC’s central walking avenue, Trousdale Parkway. Heavy foot-traffic is to be expected of students walking up/down Trousdale at any point during the fair. The fair is scheduled to begin promptly at 11 a.m. and conclude by 2:00 p.m. Internet Access is available via the USC guest wireless network (no password is required).

PARKING INFORMATION
Parking permits will be available beginning at 9:30 a.m. at the USC Shrine Parking Structure (645 W. Jefferson Blvd., Los Angeles, CA 90007). There is one permit available per law fair registrant. There will be signage and balloons indicating the location of the parking structure, where you will be greeted
by a USC Law Fair Volunteer. Our volunteer will have a list of registrants and will direct you to the parking attendant for your parking permit. Please note, the USC Shrine Structure is located northeast from our law fair and will be a short walk across the street onto Trousdale Parkway. Attached is a map for your reference.

**DRIVING INFORMATION**

Directions from the 110 South Freeway
1. Exit Exposition Blvd. and keep right onto Exposition Blvd.
2. Turn right onto Figueroa Street (past the Icon Plaza and Starbucks)
3. Turn left onto 32nd Street (CVS will be located on corner)
4. Turn left into parking structure entrance (just past the CVS parking structure)
5. **There is no access to the USC Shrine Parking Structure from Jefferson Boulevard; please enter the parking structure from 32nd Street ONLY**

**FOOD**

Refreshments and a light snacks will be provided throughout the duration of the law fair, with lunch served from 12:00 to 1:30 p.m. Additional food options are also available for purchase at our various campus dining locations in close proximity to our fair.

**WEATHER**

Average temperature in Los Angeles in October is in the mid 70's to high 80's with mid-to-low 60's in the early mornings and evenings. In years prior, our law fair has been known to get warm, so please plan accordingly. Refreshments will be provided throughout the day.

Any additional updates and information can be found on our website at http://dornsife.usc.edu/law-fair-2018/. Please also feel free to send any inquiries or questions to prelaw@usc.edu or reach a member of our Pre-Law team at 213.740.2534.

**ATTACHMENTS:**

USC Campus Map
USC Law Fair Shipping Label