

The College Board is conducting a search for a Director of African American Studies, a new course to be developed in the Advanced Placement (AP[®]) Program.

About the College Board

We are a mission focused organization that believes that investing in education is investing in the future. From our earliest days, we have devoted ourselves to educational opportunity and achievement. We have promoted innovation, equity and excellence for generations of students. We are advocates for children and parents; we empower teachers and educators; and we are a strong presence in thousands of schools and communities across the country through programs and services - the SAT, Advanced Placement (AP[®]) and Pre-AP are just a few.

About Advanced Placement (AP[®])

AP[®] is a rigorous academic program built on the commitment, passion and hard work of students and educators from secondary schools and higher education. With more than 30 courses in a wide variety of subject areas, AP provides willing and academically prepared high school students with the opportunity to study and learn at the college level. Learn more are <http://press.collegeboard.org/ap>.

About the position

The Director of African American Studies is responsible for leading the development, launch, and ongoing management of a new Advanced Placement course which will pilot in a select number of schools in Fall 2022 and launch more broadly in Fall 2023. The Director will serve as the primary point of contact with higher and secondary education subject-matter experts who will serve as core stakeholders in the development of AP African American Studies. The Director will work closely with higher and secondary education committees and a diverse set of advisors to define a curriculum and exam consistent with those offered in first-year higher education courses.

In addition to leading course and exam development, the Director is responsible for managing the operational scoring of AP exam content, translating between academics and technical experts (test developers and psychometricians) and training a team of exam graders from secondary and higher education. The Director also oversees the production of instructional materials for AP students and professional learning materials for teachers planning to teach AP African American Studies.

Finally, the Director serves as the primary spokesperson for AP African American Studies, ensuring that the course is understood, accepted, and supported in secondary and higher education communities and among stakeholders beyond academia.

What you'll do

- Coordinate a broad coalition of stakeholders within and beyond secondary and higher education; lead the group to an actionable consensus on course and exam design, while honoring differing perspectives.
- Manage the ongoing operational curriculum, instruction, and assessment (CIA) of African American Studies. Ensure that the course and exam are accepted and adopted by secondary and higher education constituents.
- Contribute to research and best practices related to curriculum development, instructional pedagogies, and assessment; participate in regular discussions with other CIA members on the current professional literature to build a set of common, shared beliefs about AP's direction within the larger educational community.

Curriculum and Instruction

- Collaborate with the AP Instruction team to develop new resources designed to address unmet teacher instructional needs, including developing instructional prototypes and participating in market-testing.
- Recruit, train, and directly supervise committee members in the development of course and exam materials. Collaborate with key internal stakeholders to execute project plans.
- Develop professional learning materials for prospective AP African American Studies teachers.

Assessment

- Responsible for the review and approval of all AP African American Studies exam content in collaboration with AP Assessment staff and ETS test development staff, ensuring the exam development aligns with approved test specifications.
- Make recommendations for AP African American Studies exam design.

- Monitor and improve exam validity and reader reliability in accordance with established AP Program thresholds.
- Conduct multiple face-to-face and virtual meetings annually with each of the committees within the Director's stewardship, ensuring that stakeholder input is captured and considered.

Strategic Growth

- Manage existing AP Development Committee recruitment and membership; direct the overarching AP outreach strategy for the AP African American Studies committee.
- Represent and increase support for the mission of the AP African Studies course.
- Recommend strategies and approaches that will help the program effectively scale to support and encourage high adoption across urban, suburban and rural school districts. Support translating the existing PD model to effectively address the needs of AP teachers in that discipline.
- Work with the AP Higher Education team to co-develop and implement plans to raise college and university awareness of AP African American Studies.
- Assist efforts to recruit college faculty and experienced AP teachers to serve as AP graders; co-lead the planning and execution of discipline-specific AP Faculty Colloquia events.

About you

You have...

- Master's degree in African American Studies, Black studies, or a closely related field is required, although a doctorate in the discipline is highly preferred
- Post-secondary teaching experience required
- Experience with design and implementation of professional development as well as experience with instructional design and content development preferred
- Experience with assessment design or development preferred
- A strong background in adult learning preferred

More about you

You are...

- Excellent organizational and planning skills, including attention to detail and the ability to effectively handle multiple tasks simultaneously
- Excellent interpersonal skills, including ability to interact effectively with diverse stakeholders from a range of professional backgrounds (academia, advocacy organizations, business)
- Excellent oral and written communication skills
- Skills in process and procedure development and implementation
- Strong customer service orientation
- Willing to travel, once safe travel is feasible

Benefits

We offer our employees an outstanding benefits package, which includes 4 weeks of paid time off, a generous retirement savings plan, tuition reimbursement and ongoing professional development and training.

Apply

If you are interested in joining the College Board in this position and you meet our qualifications, we encourage you to apply by submitting your resume and a brief, introductory cover letter through our Careers page at www.collegeboard.org/careers

Mission

The College Board's mission is to connect students to college success and opportunity. We are a not-for-profit membership organization committed to excellence and equity in education. Among our best-known products are the SAT®, PSAT/NMSQT®, and Advanced Placement Program®. The College Board is committed to diversity in the workplace and is an Equal Opportunity Employer. The College Board participates in E-Verify, a service of DHS and SSA, where required. Please understand that only qualified applicants will be contacted.