

**Department of Art History** (213) 740-4552, 3501 Trousdale Parkway, THH 355, Mail Code 0351, LA, CA 90089-0351

Students who wish to take AHIS 790 must prepare a proposal to be submitted to department staff with this form.

The proposal should include the following:

- 1) Description of the topic to be pursued and chief research questions (100–250 words)
- 2) Proposed capstone project (e.g. seminar paper of 15–20pp)
- 3) Proposed schedule of meetings
- 4) Proposed readings (1-page bibliography)

This form must be completed by the student and signed by the instructor and department chair in order for the student to receive permission (D-clearance) to enroll in Independent Research AHIS 790 graduate coursework. Students should only take one 4-unit AHIS 790 with a given professor. If there is an exceptional reason why a student needs to take more than one 4-unit AHIS 790 with the same faculty member, an added explanation must also be included in the proposal. After receiving D-clearance, the student must log in to the USC registration system to enroll in the course.

If revision to the original and approved proposal is necessary, the revision must be approved by the supervising instructor (email approval is acceptable) and copied to the chair and department staff at the time of revision.

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Student Name	Admit Year
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Student USC Email	Student USC ID #
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Student Phone Number	Graduate Department and Program of Study
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		<b>AHIS 790</b>	<b>12180</b>	
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Semester	Year of Request	Course #	Class/Section #	Number of Units Requested
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Name of Supervising Instructor	Email of Supervising Instructor
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1.) Attach a description of the proposed study. Capstone project due date: \_\_\_\_\_

2.) Signatures are required. For grade/credit, the attached expectations must be met.

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Student Signature	Date
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Supervising Instructor Approval Signature	Date
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Department Chair Approval Signature	Date
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