Scheduling an Advising Appointment

1. **Login**
   - Visit usc.edu/advise and input your USC login credentials, then click **Sign In**

2. **Request New Appointment**
   - In AdviseUSC, click on **Schedule an Appointment**.

3. **Choose Your Advisor**
   - You will see all the advisors that are assigned to you. You can also search for your advisor by name. Select your **academic advisor**.
   - Next, select a **Topic** and **Subtopic** to discuss with your advisor.

4. **Confirm Your Appointment**
   - Now, you can select the **date and time** of your appointment based on your advisor’s availability. You can filter appointments by location or type.
   - Click on your desired appointment. Then input the reason for your appointment in the **Comments** field.
   - Click on **Schedule Appointment** to reserve your appointment.

**Prepare for your Appointment**
- Now that your appointment is confirmed:
  - Review your **STARS report**
  - Create a list of desired courses and questions to ask
  - Check registration restrictions

**Rule of Thumb:**
Schedule appointments ahead of time! Spaces quickly fill up closer to the pre-registration advising period.

For a more detailed video tutorial on AdviseUSC, click here!