Graduate Student Internship/Fieldwork opportunity

**Location:** USC Dornsife Student Special Services – Student Union B1

**Commitment:** Sept. 15 – Dec. 1, 2014

**Internship/Fieldwork units:** 70-140 hrs. (1-2 units)

USC Dornsife Student Special Services accounts for the development, administration, and assessment of co-curricular activities and new student programs to enhance professional pathways and career development opportunities for USC Dornsife undergraduate students.

The Director for Student Special Services is looking for Post-Secondary Administration and Student Affairs (PASA), Educational Counseling (ECO), or Master of Arts in Teaching (MAT) student interested in serving as a communications intern.

The primary responsibilities include:

- Creating, editing, and distributing content for a bi-monthly newsletter
- Managing social media communication via Facebook and Twitter
- Maintaining and updating website content

Students with social media, web-design (CMS), editing, and artistic backgrounds are encouraged to apply!

**Application:** Interested students should forward their résumé to Octavio Avila at oavila@dornsife.usc.edu  
Priority deadline is Aug. 29th 2014.