Call for Proposals
School of International Relations Internship Grants
Sponsored by the SIR Alumni Fund
April 2015

An internship can be a valuable part of a college education and a stepping-stone to a career after college. Thanks to the generosity of our SIR alumni, we hope to offer five summer internships that will pay a maximum stipend of $3,000 for a minimum 10 weeks.

Eligible are IR undergraduate majors with grade point averages of 3.4 of higher. Unpaid internships anywhere in the world would qualify, except when the student will live with a family member or intern in a business owned by the student’s family. The internship must be completed before the student graduates from USC Dornsife. Recipients must be registered for the Fall 2015 term. For those interested in applying we will hold an information meeting on the following days:

**Tuesday, April 14**th **at 5pm in VKC 300A**

**Thursday, April 23**rd **at 5pm in VKC 300A**

Application procedure: Submit a letter of application to Ashley Bonanno bonanno@usc.edu (VKC326) giving the student’s major, current GPA, and expected graduation date. Include a resume or CV (make sure it is up to date and relevant to this Internship application, not a generic version). Identify the sponsoring organization, its mission, its address, the name and contact information for the intern’s supervisor, the nature of the intern’s work, the number of hours per week, and why it would be valuable to hold this internship. Provide a simple budget showing living expenses for the internship period and travel to and from the site. If the internship will count for USC credit, also provide the name of the faculty member who will supervise your work. In order to disburse the award the School will need a letter from the organization offering the internship to the student for the specified period, and agreeing to provide the School with a simple report on the student’s work at the end of the internship. You may submit an application that contains all elements except this letter, and provide the letter if the grant is approved and you decide to accept it. The final application deadline for the SIR Alumni Fund Internship Grant is May 2**nd **(last day of classes).