Maymester course (5/14/18 - 6/8/18)  
FREN-315  
Inside the Courts: the French Legal Language and Culture

Fren-315 offers students the opportunity to develop their intercultural and linguistic competencies through a four-week introduction to the French legal system. The program begins with one week of classes at the USC campus (May 14 - 18, 2018) followed by three weeks at the Institut de Touraine in the city of Tours, in the Loire Valley, France (May 21 - June 8, 2018). In addition to formal academic instruction in French, the program features required co-curricular full- or half-day activities such as meeting local experts and attending court hearings, cultural excursions to Amboise, Saint-Malo and Mont Saint Michel as well as a gastronomy workshop.

Students are responsible for:
- airfare and transportation ($900-1500)
- three weeks homestay in Tours, single room with half board weekdays and full board weekend (@ 600 euros)
- personal expenses for recreation, books, etc. ($500-1000)

If interested, please contact:
Atiyeh Showrai  
THH-178  
showrai@usc.edu

Pre-requisite: Fren-300 or equivalent.
Part I: the essential elements of your application

_______ Completed & signed application (filled out, and signed in ink)

_______ Travel Release (filled out, and signed in ink)
Informed Consent (Know Before You Go) (filled out, and signed in ink)
Medical Treatment Authorization (filled out, and signed in ink)
Commitment Fee and Withdrawal acknowledgement

_______ Official or Unofficial Transcript (STARs Report)

_______ A 100-150 word, typewritten essay explaining your reasons for wanting to study abroad.

Part II: upon acceptance into the program

REGISTRATION: As soon as you are accepted, you will be notified by e-mail and given D-clearance for the course. You should register right away. You will have until the last day of the add/drop period for Spring semester 2018 (January 26) to drop the course. Your fee bill will be charged a commitment deposit of $400.-(four hundred dollars) on or before January 19, 2018. This commitment deposit is non-refundable.

Part III: the essential elements during Spring semester

_______ Orientation meetings. Attend orientation meetings in February, March, and April.
(SOS and medical insurance cards, and housing and itinerary forms)

_______ PASSPORT: The easiest way to obtain your passport is to pick up the form from your local post office and mail it in. If it is too late for you to do this, take your official birth certificate or expired passport to the Federal Building, 11000 Wilshire Blvd. in Westwood (your driver's license or other I.D. will NOT do). You will also need three passport pictures and your checkbook. There is a booth for passport pictures in the Federal Building (take lots of change). Expect to wait in long lines. The passport will take a minimum of ten days to two weeks to get to you.

_______ ITINERARY: Please provide flight information to Atiyeh Showrai  Showrai@usc.edu with a copy to Patrick Irish (irish@usc.edu).
FREN-315 : MAYMESTER IN TOURS
APPLICATION FOR ADMISSION

(Please type or print using black ink only)

I. STUDENT IDENTIFICATION

Name_________________________________________ Date____________________

USC ID Number_____________________________ Birth date __________________________

Sex_______ Citizenship__________________________________________________________

Visa Status (if non-US citizen)____________________________________________________

Local (USC) address________________________________________________________________________

Phone________________________________ E-mail _________________________________________@usc.edu (REQUIRED)

Permanent Address________________________________________________________________________

Phone________________________________ E-mail __________________________________________________________________

Passport: Country and #___________________________________________________________ (REQUIRED)

II. ACADEMIC INFORMATION

Academic Major________________________ Year in School__________ GPA__________

Student's Current Courses College & High School Foreign Language Courses

________________________________________________________

________________________________________________________

________________________________________________________

Date of first enrollment at USC______________________________

Do you currently receive financial aid? Yes________ No________

Type of financial aid received________________________________________

What profession are you considering? ________________________________

Name of the faculty member familiar with your academic work whom we could contact for a reference:
I. BACKGROUND INFORMATION

List any campus or community activities


Previous overseas travel


Work experience


How did you learn about Fren-315 (the Maymester in Tours, France)?


II. PARENTAL INFORMATION

<table>
<thead>
<tr>
<th>Father</th>
<th>Mother</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name in full</td>
<td></td>
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<tr>
<td>Home Address</td>
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<td>Home Telephone</td>
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<td>Business Address</td>
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<td>Business Telephone</td>
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<td>Occupation</td>
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<td>Email Address</td>
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</tbody>
</table>

If married, Spouse’s Name and Address:


Spouse’s Contact Information: (cell phone) (email address)
III. ADDITIONAL APPLICANT INFORMATION

The signed and dated Travel Release form, the signed and dated Informed Consent form, the signed and dated Medical Treatment Authorization form, and the signed and dated Commitment Fee and Withdrawal Acknowledgement form are to be submitted with this completed and signed Program Application. The release and authorization forms are an essential part of this application; please read them carefully; sign and submit the original forms together with this application (after having first made copies of all these documents for yourself).

I certify that all information on this application is true to the best of my knowledge. By signing this form I give the Department of French and Italian the right to access my student records and transcripts.

I understand that if accepted into an overseas program I will be a representative of the University of Southern California and be subject to its rules and regulations as outlined in the USC SCampus, as well as the rules and regulations of the host institution abroad.

I understand that if accepted into an overseas program I will be a representative of the University of Southern California and be subject to its rules and regulations as outlined in the USC SCampus, as well as the rules and regulations of the host institution abroad.

The University of Southern California reserves the right to cancel any program in the case of an emergency beyond its control or to cancel programs or substitute classes due to low enrollments or unavailability of faculty.

Signature of Applicant   Date Submitted

Return completed application and supporting materials to:

Atiyeh Showrai or Patrick Irish
Department of French & Italian
Taper Hall 155
University of Southern California
Los Angeles, CA 90089-0359
Telephone: (213) 740-3700
E-mail: Showrai@usc.edu
AFFILIATE INSTITUTIONS, DEPARTMENT SPECIAL SESSIONS (DSS) & USC WITHDRAWAL REFUND POLICIES FOR  
FREN-315 Maymester in Tours, France

<table>
<thead>
<tr>
<th>AFFILIATE INSTITUTION REFUND POLICY</th>
<th>DSS &amp; USC WITHDRAWAL/REFUND POLICY</th>
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<tbody>
<tr>
<td><strong>Accommodation fees:</strong></td>
<td><strong>Cancellation policy and fees</strong></td>
</tr>
<tr>
<td>o 588 Euros will be charged to the</td>
<td>o A non-refundable Commitment fee</td>
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<tr>
<td>student’s fee bill after March 1st,</td>
<td>of $400 will be charged on or before</td>
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<td>2018. If a booking has been made and</td>
<td>January 19, 2018.</td>
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<td>a student cancels after April 30, 20</td>
<td>o Tuition and fees are refundable</td>
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<td>18 or does not arrive or departs</td>
<td>only by processing a cancellation</td>
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<td>early, a cancellation fee in the</td>
<td>of enrollment or change of program</td>
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<td>amount of 200 euros will be</td>
<td>application through the Office of</td>
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<td>assessed upon the student and the</td>
<td>Academic Records and Registrar.</td>
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<td>student will be refunded the</td>
<td>Informing the student’s academic</td>
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<td>difference (388 euros). Please</td>
<td>department or instructor does not</td>
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<td>note that the College reserves the</td>
<td>constitute withdrawal from the</td>
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<td>right to retain the full</td>
<td>course.</td>
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<td>accommodation fee after April 30,</td>
<td>o All withdrawals must be</td>
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<td>2018 and no refunds may not be</td>
<td>processed through the Office of</td>
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<td>made.</td>
<td>Academic Records and Registrar.</td>
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<td><strong>French Civil Liability Insurance:</strong></td>
<td>o Student will be held financially</td>
</tr>
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<td>o 20 Euros will be charged to</td>
<td>liable for all classes that appear</td>
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<tr>
<td>student’s fee bill after March 1st,</td>
<td>on the face of the Registration</td>
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<tr>
<td>2018 for civil liability insurance</td>
<td>Confirmation.</td>
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<td>required in France.</td>
<td>o All withdrawals must be</td>
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<td>requested and processed by the</td>
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<td>end of the third week of classes</td>
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<td>in the Spring semester (January 26,</td>
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<td>2018) to be eligible for refund of</td>
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<td>tuition fees if completed in</td>
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<td>accordance with University policy</td>
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<tr>
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<td>by the end of the third week of</td>
</tr>
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<td></td>
<td>classes (January 26, 2018).</td>
</tr>
</tbody>
</table>
Department of French & Italian
Fren-315 (Maymester in Tours, France)
Commitment Fee and Withdrawal Acknowledgement

I, _______________________________ acknowledge that I have read and understand the withdrawal and refund policy of my department special session program: Fren-315 Maymester in Tours, France. I understand that if I withdraw from this program, the stricter of the applicable withdrawal refund policies (e.g., the policy with the greatest penalty) will apply.

I also agree to a charge to my USC student account in the amount of $400. The $400 non-refundable deposit will be charged to my student account on or before January 19, 2018. I understand that the deposit will be reimbursed during the first week of the Maymester program only if I don’t withdraw from the program.

Signature
Date

Signature of legal guardian if student is under 18 years of age
Date
Studying abroad may be a stressful event and we would like to assist you in better preparing you for your experience. It is important to note that studying away from home can be risky for those with medical or psychological health conditions that are not managed properly before departure. Therefore, students should take into consideration any special medical, physical, or psychological needs that may impact their participation in the program prior to departure. Please keep in mind that study abroad sites may not be able to accommodate all reported individual needs or circumstances.

**Pre-departure Checkups:**
You are strongly encouraged to schedule a medical exam at the Engemann Student Health Center (http://engemannshc.usc.edu/) or with your family physician prior to departure.

A thorough dental exam is also strongly recommended.

For information on necessary or suggested vaccination for travel abroad, consult your family physician or the Engemann Student Health Center (http://engemannshc.usc.edu/)

**Students Using Medications:**
If you use medication/s, including asthma inhalers, on a regular basis you should take a supply to last throughout your stay and carry a letter from your physician explaining the medical necessity and treatment. Any medications taken overseas should be left in their original containers and be clearly labeled.

Prescription medication for legitimate health conditions may be scrutinized by foreign officials when going through Customs. In some countries drugs that are legal and readily available in the United States will be considered illegal, require a prescription, or a host country authorization to be allowed in the country.

If you are being treated for a psychological health condition work closely with your physician or mental health professional to understand possible triggers and how to reach out for help. It is in your best interest, if you are taking psychotropic medications, to be stable in your medication before starting your overseas experience. Discuss proper medication management with your doctor or mental health professional prior to your departure.

Mailing medication abroad: Most countries have very strict regulations on having medications shipped abroad. Students regularly find that refills of regularly taken medications in the U.S. get stopped by the host country’s Customs. Decisions on what medications may be mailed legally into some foreign countries are made by the host
country government, not the U.S. Post Office. Students should call the host country government office in the U.S.

**Students with Different Abilities**
Passage of legislation such as the Individuals with Disabilities Education Act and the American with Disabilities Act has spurred schools in the U.S. to accommodate students with varying abilities. It is important to know that other countries are not bound by U.S. legislation, and physical facilities and academic resources vary significantly from one overseas site to another. If you are currently receiving disability-related accommodations at USC or anticipate needing them at your program site, please contact Disability Services and Programs (DSP) located in the Student Union 301 or call (213) 740-0776, to discuss appropriate responses to your needs.
Informed Consent for Study Abroad Programs

Students are expected to consider their physical and mental health and any special needs when deciding whether or not to study abroad and when choosing a program. Studying abroad involves challenges related to differences in facilities and physical conditions, cultural norms and expectations, and types of stress. Students studying abroad are also separated by distance from their familiar support networks and healthcare providers. All students—especially those with different physical or learning abilities, those with medical conditions, and those with psychological issues—are strongly encouraged to consider all potential challenges and consider whether studying abroad at the selected location is appropriate for them. Student may then take necessary steps to have a healthy experience abroad.

Examples of psychological issues that can be exacerbated or triggered while studying abroad include depression, anxiety, body image and eating disorders, panic attacks, and addictive behaviors. Examples of challenges for students with physical and learning disabilities include lack of wheelchair access, pedestrian-unfriendly infrastructures, and little or no accommodation for alternate testing situations.

Students are strongly encouraged to take the following measures to help increase the likelihood of a healthy and successful study abroad experience:
- Get a thorough medical exam and explain to the physician the location and nature of the study abroad program.
- Get any immunizations or take any medications (e.g. anti-malarial) necessary or suggested for the study abroad location and locations in which you plan to travel extensively.
- Bring a sufficient supply of needed medications, including asthma inhalers, along with prescriptions. Don't respond to the stresses of adjusting to a new culture by taking more than the prescribed doses of your medication, discontinuing medication without advice from a doctor, or taking medication prescribed to another student.
- In the case of a history of any psychological issues, consult with a physician or mental health professional and explain to the practitioner the location and nature of the study abroad program.
- In the case of disabilities (e.g. learning disabilities, physical disabilities), consult with Disability Services and Programs (DSP), Student Union 301, 213-740-0776.

Student acknowledges that she/he has read this informed consent and the attached “Know Before You Go” document and that she/he understands their meaning and effect.

Date: ____________________  Student: ______________________________

Date: ____________________  Parents or Legal Guardian: ______________________________
(If Student is under 18)

Date: ____________________  USC: ______________________________
UNIVERSITY OF SOUTHERN CALIFORNIA

TRAVEL RELEASE

The parties to this Release are ______________________________ (Student), ______________________________ (Student's parents or legal guardian, if student is under 18) (both referred to hereafter jointly and severally as "Student"), and the University of Southern California (hereafter "USC").

The Student, with the consent of the Student's parents or legal guardian if necessary, has chosen to participate in the USC ______________________________ (hereafter "Program"), during the ______________________________ semester.

All students are considered adults and are expected to take responsibility for their actions while taking part in the Program. As adults, any activities that Student takes part in, whether as a part of a Program or separate from the Program, will be considered to have been done with their approval and understanding of any and all risks involved. Any students under 18 and/or considered dependents of their parents or guardians are responsible for giving all background or other relevant information about the Program to their parents or guardians.

Although USC may offer information to Student on aspects of foreign travel and particular destinations, Student agrees that he/she is responsible for determining the potential dangers of particular destinations, and the Student acknowledges that USC is under no duty to warn the Student of any particular danger or potential injury. Before deciding whether to visit a site under a travel warning, USC recommends that Student check with the U.S. Department of State website (http://travel.state.gov/travel/cis_pa_tw/tw/tw_1764.html) and the U.S. Centers for Disease Control website (http://www.cdc.gov/travel/) and read carefully the current travel warning/advisory, public announcements, and consular information sheet for the site in which Student seeks to study. Notwithstanding the foregoing, USC recommends that Student elects not to study in a site under a travel warning. Student acknowledges that Student has been made aware of the risks of foreign travel and more specifically, the risks of travel to the subject destination, and further acknowledges reading and understanding any applicable U.S. Department of State travel warnings. Student is participating in the Program with full knowledge of the risks inherent in such participation, including possible physical injury or other loss or damage and agrees to accept and assume any and all risks associated with participation in the Program. In consideration of USC's accepting Student into the Program, Student, her/his heirs, executors, administrators, employers, agents, representatives, insurers and attorneys, hereby releases and discharges USC, its officers, trustees, facility, employees, agents and representatives (hereafter "released parties") from any and all claims which may arise from any cause whatsoever, regardless of the source. The Student further releases and discharges the released parties from responsibility for any accident, illness, negligence, passive or active, or injury or any other consequences arising or resulting directly or indirectly from Student's participation in the Program.
The Student also acknowledges that the USC assumes no responsibility in whole or in part, for any delays, delayed or changed departure or arrival times, fare changes, dishonors of hotel, airline or vehicle rental reservations, missed carrier connections, sickness, disease, injuries (including death), losses, damages, weather, strikes, acts of God, circumstances beyond the control of the USC, force majeure, war quarantine, civil unrest, public health risks, criminal activity, terrorism, expense, accident, injuries or damage to property, bankruptcies of airlines or other service providers, inconveniences, cessation of operations, mechanical defects, failure or negligence of any nature howsoever caused in connection with any accommodations, restaurant, transportation, or other service or for any substitution of hotels or of common carrier beyond USC's control, with or without notice, for any additional expenses occasioned by any of the foregoing. If due to weather, flight schedules or other uncontrollable factors Student is required to spend additional nights, USC will not be responsible for Student's hotel, transfers, meal costs or other expenses. Student's baggage and personal property are completely at the Student's own risk.

Student hereby represents and warrants that he/she is and will be covered throughout the Program by a policy of comprehensive health and accident insurance which provides coverage for injuries and illnesses that Student sustains or experiences overseas, and, more specifically, in the countries in which Student will be living and/or traveling while on the Program. By Student's signature below, the Student certifies that his/her health insurance policy will adequately cover Student while outside the United States; and, Student absolves USC of all responsibility and liability for any charges, bills and/or expenses Student may incur while he/she is abroad. Student agrees to report to USC's Program directors any physical or mental condition that he/she has which may require special medical attention or accommodation during the Program at least ninety (90) days prior to departure.

Student hereby agrees to indemnify, defend, and hold harmless the released parties from any loss or liability whatsoever including reasonable attorneys' fees, arising or resulting directly or indirectly from Student's participation in the Program.

Student understands and agrees that Student will obey all rules, regulations, and laws of the respective countries to be visited, and all travel regulations, any rules or precautions issued by USC, its representatives or by any associated institutions or organizations or the United States government. Student also understands that in the sole discretion of the Program representative, a violation of the above may result in an immediate expulsion from the Program. USC reserves the right to decline to accept or retain student in the Program at any time should Student's actions or general behavior impede the operation of the Program or the rights or welfare of any person. In such an event, no refund will be made for any remaining portion of the Program.

Student understands and agrees to attend and participate in all excursions that are a part of the Program. Student understands that failure to do so will result in a reduction of grade including the possibility of course failure.

It is understood and agreed that should Student elect to remain overseas at the location of the Program or elsewhere after participation in the Program, Student will cease to be part of the Program. Should Student drop out of the Program voluntarily or involuntarily, Student
understands that any relationship between Student and the Program will be terminated thereafter. In both of the foregoing events, this release shall remain in full force and effect.

USC reserves the right in its sole discretion to cancel or suspend the Program for any events or circumstances that may, in USC’s determination, place Student at risk of mental, emotional or physical harm or bodily injury, including but not limited to war, political upheaval, riots or other events in or around the location of the Program. USC may rely on travel advisories issued by the U.S. State Department in determining whether to cancel or suspend the Program. USC may cancel or suspend the Program or substitute classes due to low enrollments or unavailability of faculty or facilities.

By signing below, Student represents that he/she is a student in good standing at USC and has never had charges brought against him/her before Student Judicial Affairs and Community Standards (SJACS). Student hereby gives Student Affairs the right to access student's records maintained by the Student Judicial Affairs and Community Standards (SJACS), and to provide relevant information from such records to the Faculty/Program Coordinator.

It is understood and agreed that if any provision of this Release or the application thereof is held invalid, the invalidity shall not affect other provisions or applications of this Release which can be given effect without the invalid provisions or applications and to this end the provisions of this Release are declared severable.

This Release shall be construed in accordance with, and governed by, the laws of the State of California. Subject to approval from USC’s insurance carrier, any dispute arising from this Release shall be submitted for full and final resolution to arbitration in accordance with the rules promulgated by the American Arbitration Association. The arbitration shall take place in Los Angeles, California.

This Release is the only, sole, entire and complete agreement of the parties relating in any way to the subject matter hereof. No statements, promises or representations have been made by any party to any other, or relied upon, and no consideration has been offered, promised other than as may be expressly provided herein. This Release supersedes any earlier written or oral understanding or agreements between the parties.

Student acknowledges that she/he has read this Release and that she/he understands its meaning and effect.

Date: ___________________          Student: _________________________________

Date: ___________________          Parents or Legal Guardian: ____________________
(If Student is under 18)

Date: ___________________          USC: _________________________________
I ________________________________ am a willing participant in the USC sponsored overseas study program called _________________________________. I understand that I am financially responsible for any injury or illness I may sustain while overseas. I understand that the University of Southern California is not in any way responsible to pay for medical treatment on my behalf. In the event I am incapacitated due to a medical emergency, and am unable to authorize treatment to alleviate my condition, I authorize the University of Southern California’s employees, faculty or agents to act on my behalf and authorize such emergency treatment.

I acknowledge that this authorization does not create a duty on the part of the University, and I hereby release the University of Southern California and its trustees, employees, agents and representatives from any and all claims, causes of action, losses, liabilities, costs, fees and expenses arising or resulting from any injury or damage I may incur in the course of receiving medical care overseas.

_________________________  ______________________
Signature of Student/Participant            Date

_________________________  ______________________
Parent/Guardian (if student is under 18)            Date