Syllabus   EALC 220: Japanese III   Fall 2013

Class Hours and Classrooms:  
[25470]  10 – 10:50 a.m.  M – Th  VKC259  Tamanaha
[25471]  12 – 12:50 p.m.  M – Th  VKC259  Tamanaha
[25472]  1 – 1:50 p.m.  M – Th  VKC259  Irie

Instructor:  
Masako Tamanaha  たまなは 雅子
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Maki Irie  いりえ 真紀
Office Hour:  Tue &W 2:30~3:30 p.m. or by appointment
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E-mail:  mirie@usc.edu

Program Director:  
Yuka Kumagai
Office:  THH356A
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Course Materials:
• Nakama 2 (2nd edition)
• Workbook/Laboratory Manual to accompany Nakama 2 (2nd edition)
• Supplemental Material (available at Custom Publishing, Trojan Bookstores (3rd fl.),
  Phone: (213)740-8946)
• Student CD to accompany Nakama 2 (available at the Language Center website
  (http://language.usc.edu/languages/audio/japanese.html, go to Japanese 3: Nakama 2  →
  Text Audio)
• The sound files for the workbook lab assignments (also available at the above Language
  Center site – go to “Student Activities Manual”)

Prerequisite:
• Japanese 2 (EALC 122) at USC or its equivalent (Nakama vol. 1a & 1b (or Nakama vol. 1).
  Those who have taken Japanese at institutes other than USC, or with textbooks other than
  Nakama, should consult with the instructor to be placed into the appropriate course.

Course Description and Objectives:
• EALC 220 (Japanese III) is the third course of USC’s 4-year Japanese program which
  consists of basic courses: EALC 120 (Japanese I), 122 (Japanese II), 220 (Japanese III), 222
  (Japanese IV), as well as more advanced courses.  Japanese III is centered on conversation
  practice, basic to intermediate grammar, and building proficiency of reading and writing
  Japanese.  Additional 87 kanji is introduced in this course, building upon the 127 that have
  been presented in Japanese I and II.
• EALC 220 covers from Preliminary chapter to Chapter 4 of Nakama 2.  Students who wish
  to enroll in Japanese IV in the following semester(s) should receive a grade of B- or higher.
Academic Dishonesty:
Academic dishonesty (plagiarism, unauthorized collaboration, falsification of documents, cheating, etc.) will not be tolerated. A student who has violated the academic integrity will be subject to an appropriate sanction for the violation. Students are responsible for being aware of what kinds of conducts are considered to be academic integrity violations. Please read 11.00 Behavior Violating University Standards and Appropriate Sanctions\(^1\) in SCampus for the detailed explanation on academic integrity violations and sanctions. It is also advisable for you to read The Trojan Integrity Guide\(^2\) and An Undergraduate Guide for Avoiding Plagiarism\(^3\) provided by Student Judicial Affairs and Community Standards (http://www.usc.edu/student-affairs/SJACS/index.html).

Grading Policy:

<table>
<thead>
<tr>
<th>Class performance:</th>
<th>10%</th>
<th>Mini quizzes and Dialogue check:</th>
<th>10%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homework assignments:</td>
<td>10%</td>
<td>Oral exams:</td>
<td>8%</td>
</tr>
<tr>
<td>Lab assignments and essays:</td>
<td>5%</td>
<td>Chapter test scores:</td>
<td>10%</td>
</tr>
<tr>
<td>Conversation clinic:</td>
<td>2%</td>
<td>Midterm exams:</td>
<td>20%</td>
</tr>
<tr>
<td>Skit presentation:</td>
<td>5%</td>
<td>Final exam:</td>
<td>20%</td>
</tr>
</tbody>
</table>

- Those who do not score 60% or more on the final exam will not pass the course.
- If you are taking this course for Pass/Not Pass, you must receive 70% (C) or more as your total course score to pass.

Grading Criteria:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Score Range</th>
<th>Grade</th>
<th>Score Range</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>94 ~ 100</td>
<td>A-</td>
<td>90 ~ 93.9</td>
<td>B+</td>
</tr>
<tr>
<td>B</td>
<td>84 ~ 86.9</td>
<td>B-</td>
<td>80 ~ 83.9</td>
<td>B</td>
</tr>
<tr>
<td>C</td>
<td>Below 60</td>
<td>C-</td>
<td>74 ~ 76.9</td>
<td>D</td>
</tr>
<tr>
<td>D</td>
<td>67 ~ 69.9</td>
<td>D-</td>
<td>64 ~ 66.9</td>
<td>F</td>
</tr>
</tbody>
</table>

1. Attendance and class performance
- You are expected to attend all classes and to be punctual.
- Your class performance is evaluated every day --- 5 points per session. You are required to be well prepared and to speak Japanese during the class. If you are not well prepared and/or do NOT try to speak Japanese, it negatively affects your grade. Chitchatting and/or too much English speaking also negatively affects your grade. If you wish to ask a question in English, always obtain permission to do so using Japanese language first.
- Late arrival and leaving early also negatively affect your grade.
- Absences due to religious reasons will be handled according to the University policy. If you have to be absent from a class because of a religious observance, you must let the instructor know about it within the first two weeks of the semester.
- Try to contact the instructor as soon as possible when you have to be absent from a class for any reason, so that you will not miss any information and to obtain permission to submit late homework.
- If you are absent from class for four days consecutively without any information/contact provided to the instructor(s), it is considered as a sign of withdrawal from the course, and no handouts or information will be saved for such students thereafter.
• Viewing an electronic/digital copy of the textbook with a tablet or a laptop in class is allowed, but if you view something else, you would lose all the performance points of the day.

2. Homework （しゅくだい）
• The due date of each homework assignment is indicated on the weekly schedule. **No late/early assignments are accepted** without prior permission.
• No credit will be given for homework completed during class time, and is subject to further penalty.
• You have to submit most of the homework assignments **twice**: when you complete the assignment and when you correct the returned assignment by checking the answer keys on Blackboard ([http://blackboard.usc.edu](http://blackboard.usc.edu)). Refer to the separate handout for the detailed instruction on the procedures.
• Homework is graded as “done” or zero. When you get your homework back, take a look at the **upper right corner of the sheet** to see if there are any comments there:
  
  “おそい” means “too late” and is graded as zero
  “もう一度” means “Do it again” and is graded as zero **unless you redo and turn it in again by the immediately following class.**

• If your instructor has written “OK” at the upper right hand corner, your homework is graded as “done”.
• Your instructor uses correction keys/symbols to mark your mistakes/errors. Refer to the “Keys to essay/homework corrections” handout for the explanation of the symbols.
• Feel free to talk with your instructor if you have questions or need clarifications.

3. Lab assignments （ラボのしゅくだい）& Essays （さくぶん）
• On weekends, the lab(oratory) homework is assigned. The lab assignments include listening questions in the Student Activity Manual (the workbook), memorization of the chapter dialogue, and writing an essay. Student Activity Manual sound files are available at: [http://language.usc.edu/languages/audio/japanese/japanese_nakama2sam.html](http://language.usc.edu/languages/audio/japanese/japanese_nakama2sam.html).
• When an essay is assigned as a lab assignment, the first draft is graded as a regular homework assignment, and the final draft is graded on the basis of the quality and counted toward lab assignments. Whenever your first draft of an essay is returned, correct your essay based on the feedback and **hand in the final version with your first draft**.

4. Conversation Clinic
• The students are **required to attend the Conversation Clinic session two times during semester**. The Conversation Clinic session is an individual meeting with the instructor to check and discuss the problems in the student’s conversation strategy or any other aspects of Japanese language.
• You must participate in one Conversation Clinic session in each of the following periods:
  
  #1  9/9 - 9/24
  #2  10/17 - 11/5

5. Skit presentation
• Toward the end of the course, students are divided into several groups to prepare for a group skit presentation. The presentation should take the form of a 5-10 minute skit that includes the vocabulary, grammatical points and cultural understanding students learned in Japanese 1, 2, and 3. The presentation is evaluated both as a group and as an individual on preparation and performance. The details will be announced in class.
• **Please note that a student whose attendance is below 80% at the end of 9th week may not participate in skit presentation and thus will not earn any credit for this activity.**
6. Mini quizzes （小テスト）
- Mini quizzes (approximately 5 min. each) will be sporadically given (dates will be announced in the weekly schedule). They will be based on new vocabulary, basic grammatical points, and kanji. Dialogue Check (to recite small dialogue) is also graded as mini quizzes.
- The two lowest quiz & dialogue check scores will be dropped from your total score.

7. Oral Exams (話すテスト)
- Three oral exams will be given immediately before the Midterm I, Midterm II, and the Final Exam respectively. Two students form a pair and perform the tasks together in a 10-minute session per exam. Each student will be graded separately.

8. Chapter tests （テスト）
- Two chapter tests (50 min. each) will be given during the semester at the end of the Preliminary Chapter and Chapter 2.

No make-up quizzes, oral exams, or chapter tests will be offered, unless the student has a legitimate reason and obtains the instructor’s approval in a timely manner. If such request is approved, the student has to take the make-up the earliest time possible.

9. Midterm exams （中間しけん）
- There are two midterm exams (50 min. each). The content of each exam is mainly based on current chapters; however, the content of each quiz/ exam is cumulative and will include everything you have learned.
- No make-up midterm exams will be given, unless the student submits a written request for an alternate date, stating the unavoidable circumstances leading to an expected absence from the exam in question, and secures approval from both the section instructor and the program coordinator for the make-up exam.

10. Final exam （きまつしけん）
- The final written exam (2 hours) will be given at the time specified in the course catalogue.
- Stipulations governing the make-up of a missed final exam will follow the general university policy. Once again, those who do not score 60% or more on the final exam will not pass the course.
- You MUST take the final exam at the time scheduled for your section. It is your responsibility to resolve potential final exam schedule conflict before you finalize your course registration for the semester (i.e., first three weeks).

The final written exam: 2-4 p. m. on Wednesday, December 11th （Exam location to be announced）

Good luck, and がんばりましょう!!

Disability Services and Programs
- Students requesting academic accommodations based on disability are required to register with Disability Services and Programs (DSP) each semester.
- A letter of verification for approved accommodations can be obtained from DSP when adequate documentation is filed. Please be sure the letter is delivered to the instructor as early in the semester as possible. DSP is open Monday-Friday, 8:30-5:00. The office is in Student Union 301 and their phone number is (213) 740-0776.

*Your being officially enrolled for the course will be taken as confirmation that you have read and understood this syllabus, and agree to its requirements and other relevant conditions stated therein.