Syllabus     EALC 222: Japanese IV

You being officially enrolled for the course will be take as confirmation that you have
read and understood this syllabus, and agree to its requirements and other relevant
conditions stated there in.

Classroom & Hours: 10:00 - 10:50 M - Th VKC161

Instructor:
Maki Irie (入江真紀)
Office Hours: Tuesdays and Wednesdays 2:30-3:30, or by appointment
Office: THH#360
Phone: (213) 740-3601
e-mail: mirie@usc.edu

Japanese Language Program Director: Yuka Kumagai
Office: THH334/360
e-mail: kumagai@usc.edu

Course Materials:
- Nakama 2 (2nd edition)*
- Student Activities Manual to accompany Nakama 2 (2nd edition) (SAM=Workbook)

Materials available online:
- Text Audio CD to accompany Nakama 2**
- SAM Audio CD for Student Activities Manual **
- Blackboard*** (http://blackboard.usc.edu)

* Both textbook and Student Activities Manual are on reserve in Leavy Library. You can check them out for three hours.
** Text Audio CD is for the textbook. You need a different set of CDs for your Student Activities Manual. Students are required to listen to the accompanied CDs regularly. You can listen to the audio files in these CDs through the USC language Center website: http://language.usc.edu/languages/japanese.html
*** You are required to check this course website on a regular basis.

Prerequisite:
Japanese III at USC or its equivalent (Nakama1 and Nakama 2 Ch. 1 – Ch. 4.)
Those who have taken Japanese at institutes other than USC, or with textbooks other than Nakama, should consult with the instructor to be placed into the appropriate courses.

Course Description and Objectives:
EALC 222 (Japanese IV) is a direct continuation of EALC 220 (Japanese III). It is centered on practice in Japanese conversation emphasizing simple, everyday expressions as well as the more sophisticated grammar and vocabulary of natural conversation. Although the emphasis of the course is on spoken Japanese, students are required to learn fundamental reading and writing skills. Students will be expected to memorize at least 110 kanji (both for reading and writing) and another 40 kanji (for reading only) beyond those introduced in Japanese I, II and III. Continuing from EALC 220 (Japanese III), EALC 222 (Japanese IV) covers from Chapter 5 to Chapter 7 of Nakama 2 and some important grammar and vocabulary will be selected and introduced from Chapter 8 to Chapter 11.
Disability Services and Programs:
Students requesting academic accommodations based on disability are required to register with Disability Services and Programs (DSP) each semester. A letter of verification for approved accommodations can be obtained from DSP when adequate documentation is filed. Please be sure the letter is delivered to the instructor as early in the semester as possible. DSP is open Monday-Friday, 8:30-5:00. The office is in Student Union 301 and their phone number is (213) 740-0776.

Academic Dishonesty
Academic dishonesty (plagiarism, unauthorized collaboration, falsification of documents, cheating, etc.) will not be tolerated. A student who has violated the academic integrity will be subject to an appropriate sanction for the violation. Students are responsible for being aware of what kinds of conducts are considered to be academic integrity violations. Please read *11.00 Behavior Violating University Standards and Appropriate Sanctions*\(^1\) in SCampus for the detailed explanation on academic integrity violations and sanctions. It is also advisable to read *The Trojan Integrity Guide*\(^2\) and *An Undergraduate Guide for Avoiding Plagiarism*\(^3\) provided by Student Judicial Affairs and Community Standards (http://www.usc.edu/student-affairs/SJACS/index.html).

Grading Policy:

<table>
<thead>
<tr>
<th>Category</th>
<th>Weight</th>
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</thead>
<tbody>
<tr>
<td>Class performance</td>
<td>10%</td>
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<tr>
<td>Homework assignments</td>
<td>10%</td>
</tr>
<tr>
<td>Lab assignments</td>
<td>6%</td>
</tr>
<tr>
<td>Conversation Clinic</td>
<td>2%</td>
</tr>
<tr>
<td>Presentation</td>
<td>3%</td>
</tr>
<tr>
<td>Mini quizzes</td>
<td>7%</td>
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<tr>
<td>Chapter Test scores</td>
<td>15%</td>
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<tr>
<td>Oral exams</td>
<td>7%</td>
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<tr>
<td>Midterm exams</td>
<td>20%</td>
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<tr>
<td>Final exam</td>
<td>20%</td>
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</tbody>
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Grading Criteria: *\,* **

<table>
<thead>
<tr>
<th>Score Range</th>
<th>Grade</th>
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<tbody>
<tr>
<td>94 ~ 100</td>
<td>A</td>
</tr>
<tr>
<td>90 ~ 93.9</td>
<td>A-</td>
</tr>
<tr>
<td>87 ~ 89.9</td>
<td>B+</td>
</tr>
<tr>
<td>84 ~ 86.9</td>
<td>B</td>
</tr>
<tr>
<td>80 ~ 83.9</td>
<td>B-</td>
</tr>
<tr>
<td>77 ~ 79.9</td>
<td>C+</td>
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<tr>
<td>74 ~ 76.9</td>
<td>C</td>
</tr>
<tr>
<td>70 ~ 73.9</td>
<td>C-</td>
</tr>
<tr>
<td>67 ~ 69.9</td>
<td>D+</td>
</tr>
<tr>
<td>64 ~ 66.9</td>
<td>D</td>
</tr>
<tr>
<td>60 ~ 63.9</td>
<td>D-</td>
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<tr>
<td>0 ~ 59.9</td>
<td>F</td>
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</tbody>
</table>

* Those who take the course for Pass/ No Pass should receive 70% or more to pass the course.

** Those who do not score 60% or more on the final exam will fail the course.
1. Attendance and class performance:
You are expected to attend all classes and to be punctual. If you have to be absent from a class for any reason, try to contact the instructor as soon as possible, so that you will not miss any information and to obtain permission to submit late homework.

If you have to be absent because of a legitimate reason such as illness, you can ask for (1) extension of homework due, (2) make-up of mini quiz, and (3) make-up of dialogue check by providing timely notice and the reason of absence to the instructor.

If you have to be absent from a class because of a religious observance, you must let the instructor know about it within the first two weeks of the semester.

If you are absent from class for four days consecutively without any information / contact provided to the instructor, it is considered as a sign of withdrawal from the course, and no handouts or information will be saved for such students thereafter.

Your class performance is evaluated every day --- 5 points per session. If you are absent for any reason other than religious observance, you cannot earn these points. If you are not well-prepared for the session and/or do NOT try to speak in Japanese, it negatively affects your grade. Chit-chatting, too much English speaking, late arrival and leaving early also negatively affect your grade.

2. Homework （宿題）:
The due date of each homework assignments is notified on the weekly schedule. When required, you need to print handouts out from the Blackboard.

No late/early assignments are accepted without prior permission.

No credit will be given for homework completed during class time.

In order to get the full credit for an assignment, you should submit the assignment twice (you will get 1 point each). When you get your homework back, take a look at the upper right corner of the sheet to see if there are any comments there:

After 1st submission
“みました” 1 point.
"おそい" 0 point. This means “too late” and is graded as zero.
"0 pt" 0 point. The quality of the work is not acceptable and is graded as zero. If you submit the checked version on the due date, you will earn 1 point for the 2nd submission.

After 2nd submission
“OK” 1 point in addition to the point you earned for the 1st submission.
"おそい" 0 point. This means “too late” and is graded as zero.
"0 pt" 0 point. The quality of the work is not acceptable and is graded as zero.

After 1st and/or 2nd submission
“もう一度” 0 point unless you redo the homework and submit it on the next class day.
If you cannot turn in your homework for the 1st submission, then try your best to submit it on the due day for the 2nd submission (your original answers and the corrections). You cannot earn 1 point for 1st submission but you can earn 1 point for the 2nd submission. Refer to the separate handout (How To Complete your HW Assignments) for the detailed instruction on the procedures.

3. Lab assignments (ラボの宿題):
You are expected to do Lab assignments on your own on the weekends. Lab assignments include working in the Student Activities Manual, textbook, memorization of the dialogue, as well as writing essays. No late submission is accepted.

When an essay is assigned as a Lab assignment, the first draft is graded as regular homework (2 points or zero). The final draft that reflects the correction on the first draft is graded by a 5-point system. The memorization of the dialogue is also graded by a 5-point system. Lab assignments from Student Activities Manual are graded by the same system as the Homework. DO NOT ASK FOR NATIVE JAPANESE HELP!

4. Participation in Conversation Clinic:
Students are required to attend Conversation Clinic twice in the semester. The clinic session is an individual meeting with the instructor to check and discuss the problems in their pronunciation, conversation strategies, or any other aspects of Japanese. Schedule one conversation clinic session in each of the following periods:

   #1  9/19（木）～10/1（火）
   #2  10/29（火）～11/7（木）

5. Presentation:
Toward the end of the course, students are divided into several groups to prepare for a group presentation. The presentation should include the vocabulary, grammatical points and cultural understanding students learned in Japanese 4. The presentation is evaluated both as a group and as an individual on preparation and performance. The details will be announced and discussed in class later.

A student whose attendance is below 80% at the end of 8th week may not participate in skit presentation and thus will not earn any credit for this activity.

6. Mini quizzes (小テスト):
Mini quizzes (5 min. each) will be given at the beginning of class throughout the semester (dates will be announced in the weekly schedule). They will be based on new vocabulary, basic grammatical points. No make-up quizzes will be offered, unless the student has a legitimate reason and gets the instructor’s approval. Two lowest quiz scores will be automatically dropped from your total score.

7. Chapter tests (テスト):
Three chapter tests (Review Test, Chapter 5 Test, and Chapter 7 Test) will be given during the semester. No make-up tests will be offered, unless the student has a legitimate reason and gets the instructor’s approval.
8. Oral exams (口答試験):
Three oral exams will be given during the semester (Week 6, 13 and 16). Two students form a pair and perform the tasks together in a 10-minute session per exam. Each student will be graded separately. The content of the each exam is cumulative and a study guide will be provided before each exam so that the students can practice for the exam with their partners. No make-up oral exams will be offered unless the student has a legitimate reason and obtains instructor's approval in a timely manner.

9. Midterm exams (中間試験)
Two midterm exams (50 min. each) will be given during the semester. The content of each exam is mainly based on current chapters; however, each quiz/exam is accumulative and will include everything you have learned.

No make-up midterm exams will be given, unless the student submits a written request for an alternate date, stating the unavoidable circumstances leading to an expected absence from the exam in question, and secures approval from the instructor and program director for the make-up exam.

10. Final exam (期末試験)
The final written exam (2 hours) will be given at the time specified in the course catalogue. You must take the final exam at the time scheduled. It is your responsibility to resolve potential final exam schedule conflict before you finalize your course registration for the semester. Wanting to finish the semester earlier is not a legitimate reason to reschedule the final exam. Stipulations governing the make-up of a missed final exam will follow the general university policy. Once again, those who do not score 60% or more on the final exam will not pass the course.

The final written exam is on

Monday, December 16  8:00am-10:00am

Good luck, and がんばりましょう!!