Syllabus  EALC 122:  Japanese II

Classroom & Hours:  11:00 - 11:50  M - Th  VKC259  Irie  
12:00 - 12:50  M - Th  VKC257  Matsumoto  
1:00 - 1:50  M - Th  VKC206  Matsumoto  

Instructors:

Irie, Maki  (Course Coordinator)  
Office Hours:  Tue, Wed 2:30-3:30 or by appointment  
Office:  THH#360  
Phone:  (213) 740-3601  
e-mail:  mirie@usc.edu  

Matsumoto, Yumi  
Office Hours:  Tue 2:00-4:00 or by appointment  
Office:  THH#360  
Phone:  (213) 740-3601  
e-mail:  ymatsumo@usc.edu  

Japanese Language Program Director:

Kumagai, Yuka  
Office:  THH#334/#360  
Phone:  (213) 740-3601  
e-mail:  kumagai@usc.edu

Course Materials:
- Nakama 1b (2nd edition, paperback)  
- Nakama 1b Student Activities Manual (Workbook)  

Materials available online:
- Nakama 1b In-Text Audio CD*  
- Nakama 1b Student Activities Manual (SAM) Audio CD Program*  
- Blackboard**  (http://blackboard.usc.edu)  

* You can listen to the audio files in these CDs through the USC language Center website:  
  http://language.usc.edu/languages/japanese.html  
** You are required to check this course website on a regular basis.  

Prerequisite
Japanese I at USC or its equivalent (Nakama 1a, 2nd edition Ch. 1 – Ch. 6.)  
Those who have taken Japanese at institutes other than USC should consult with the instructor to be placed into the appropriate level.
Course Description and Objectives
EALC 122 (Japanese II) is the second course of USC’s 4-year Japanese program which consists of the basic courses: EALC 120 (Japanese I), 122 (Japanese II), 220 (Japanese III), 222 (Japanese IV), as well as more advanced courses.

The course is centered around basic Japanese conversation practice, basic grammar and building proficiency of reading and writing Hiragana, Katakana, and Kanji (Chinese characters used in Japanese). Continuing from EALC 120 (Japanese I), EALC 122 (Japanese II) covers from Chapter 7 to Chapter 12 of Nakama 1, 2nd edition (Nakama 1b).

Students who wish to enroll in Japanese III should receive a grade of B or higher in Japanese II.

Disability Services and Programs
Students requesting academic accommodations based on a disability are required to register with Disability Services and Programs (DSP) each semester. A letter of verification for approved accommodations can be obtained from DSP when adequate documentation is filed. Please be sure the letter is delivered to the instructor as early in the semester as possible. DSP is open Monday-Friday, 8:30-5:00. The office is in Student Union 301 and their phone number is (213) 740-0776.

Academic Dishonesty
Academic dishonesty (plagiarism, unauthorized collaboration, falsification of documents, cheating, etc.) will not be tolerated. A student who has violated the academic integrity will be subject to an appropriate sanction for the violation. Students are responsible for being aware of what kinds of conducts are considered to be academic integrity violations. Please read 11.00 Behavior Violating University Standards and Appropriate Sanctions1 in SCampus for the detailed explanation on academic integrity violations and sanctions. It is also advisable to read The Trojan Integrity Guide2 and An Undergraduate Guide for Avoiding Plagiarism3 provided by Student Judicial Affairs and Community Standards (http://www.usc.edu/student-affairs/SJACS/index.html).

Grading Policy
Class performance: 10%
Homework assignments: 10%
Lab assignments: 5%
Participation in Conversation Clinic: 2%
Blog Project: 2%
Mini Quizzes: 8%
Oral Exams: 8%
   Oral Exam 1: 2%
   Oral Exam 2: 2%
   Oral Exam 3: 4%
Chapter Tests: 15%
Midterm Exams: 20%
Final Exam: 20%

1 http://web-app.usc.edu/scampus/1100-behavior-violating-university-standards-and-appropriate-sanctions/
2 http://www.usc.edu/student-affairs/SJACS/forms/tio.pdf
3 http://www.usc.edu/student-affairs/SJACS/forms/tig.pdf
Grading Criteria

<table>
<thead>
<tr>
<th>Score Range</th>
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<tbody>
<tr>
<td>94 ~ 100</td>
<td>A</td>
<td>74 ~ 76.9</td>
<td>C</td>
</tr>
<tr>
<td>90 ~ 93.9</td>
<td>A-</td>
<td>70 ~ 73.9</td>
<td>C-</td>
</tr>
<tr>
<td>87 ~ 89.9</td>
<td>B+</td>
<td>67 ~ 69.9</td>
<td>D+</td>
</tr>
<tr>
<td>84 ~ 86.9</td>
<td>B</td>
<td>64 ~ 66.9</td>
<td>D</td>
</tr>
<tr>
<td>80 ~ 83.9</td>
<td>B-</td>
<td>60 ~ 63.9</td>
<td>D-</td>
</tr>
<tr>
<td>77 ~ 79.9</td>
<td>C+</td>
<td>0 ~ 59.9</td>
<td>F</td>
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*Those who take the course for Pass/ No Pass should receive 70% or more to pass the course.

*Those who do not score 60% or more on the final exam will fail the course.

1. Attendance and class performance

You are expected to attend all classes and to be punctual.
If you have to be absent from a class for any reason, try to contact the instructor as soon as possible, so that you will not miss any information.

If you have to be absent because of a legitimate reason such as illness, you should make a request of (1) extension of homework due and (2) make-up of mini quiz and/or Dialogue Check by providing timely notice and the reason of absence to the instructor.

If you have to be absent from a class because of a religious observance, you must let the instructor know about it within the first two weeks of the semester.

If you are absent from class for four days consecutively without any information / contact provided to the instructor, it is considered as a sign of withdrawal from the course, and no handouts or information will be saved for such students thereafter.

Your class performance is evaluated every day -- 5 points per session. If you are absent for any reason other than timely noticed religious observance, you cannot earn these points. If you are not well-prepared for the session and/or do NOT try to speak in Japanese, it negatively affects your grade. Chit-chatting, too much English speaking, using cell-phone, doing homework assignments in class, late arrival and leaving early also negatively affect your grade.

2. Homework （しゅくだい）

Due date of each homework assignment is notified on the weekly schedule posted on Blackboard (http://blackboard.usc.edu).

No late/early assignments are accepted without prior permission.

No credit will be given for homework completed during class time.

Please refer to the separate handout for the submission and the grading system of homework assignments: “How to Complete Your Homework Assignments.”
3. **Lab assignments** (ラボのしゅくだい)

Lab assignments include Writing assignments, Dialogue Checks, and Lab Activities on Workbook (*Student Activities Manual*).

You are expected to do Lab assignments on your own on the weekends. Each lab assignment is graded for the quality of submitted work.

When an **essay** is assigned as a Lab assignment, the first draft is graded as regular homework (done or zero). The final draft that reflects the correction on the first draft is graded for the quality.

4. **Participation in Conversation Clinic** (カンパセーション・クリニック)

Students are required to attend **Conversation Clinic twice in the semester**. The clinic session is an individual meeting with an instructor to check and discuss the problems in their pronunciation, conversation strategies, or any other aspects of Japanese.

Schedule one conversation clinic session in each of the following periods:

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<tr>
<th>#</th>
<th>Date</th>
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<tbody>
<tr>
<td>#1</td>
<td>9/11 (水曜日) ～ 9/26（木曜日）</td>
</tr>
<tr>
<td>#2</td>
<td>10/9（水曜日） ～ 10/25（木曜日）</td>
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5. **Blog Project** (ブログプロジェクト)

Students are required to post a photo essay, a video clip, or a sound file to the class blog web site as either an individual project or as a group project to demonstrate their understanding of the Japanese language and cultures. The posting due of your project is **4:00 p.m., Friday, 11/15**. Students are also required to check the classmates’ postings, give comments and fill in the evaluation sheet. The details will be discussed in class.

6. **Mini Quizzes** (小テスト)

About two dozen mini quizzes (5 min. each) will be given throughout the semester (dates are shown on the weekly schedule). They will be based on new vocabulary, basic grammatical points, and *kanji*. **No make-up quizzes will be offered unless the student has a legitimate reason and obtains instructor’s approval in a timely manner.** Two lowest quiz scores will be automatically dropped from your total score.

7. **Chapter Tests** (テスト)

One Japanese I Review test and three chapter tests (30 min. each) will be given during the semester, on the second week and at the end of chapters 7, 9, and 11. **No make-up tests will be offered unless the student has a legitimate reason and obtains instructor’s approval in a timely manner.**
8. Oral Exams (はなすしけん)
Three oral exams will be given during the semester at the end of chapters 8, 10 and 12. Two students form a pair and perform the tasks together in a 10-minute session per exam. Each student will be graded separately. The content of each exam is cumulative and a study guide will be provided before the exam so that the students can practice for the exam with their partners. **No make-up oral exams will be offered unless the student has a legitimate reason and obtains instructor’s approval in a timely manner.**

9. Midterm Exams (ちゅうかんしけん)
Two midterm exams (50 min. each) will be given during the semester at the end of chapters 8 and 10. The content of each exam is mainly based on current chapters; however, each test/exam is accumulative and will include everything you have learned.

**No make-up midterm exams will be given** unless the student submits a **petition request form with supporting documents** for an alternate date, stating the **unavoidable circumstances** leading to an expected absence from the exam in question, and secures approval **from both the section instructor and the program director** for the make-up exam.

10. Final Exam (きまつしけん)
The final exam (2 hours) will be given at the time specified in the course catalogue, and you have to take it at that time. Stipulations governing the make-up of a missed final exam will follow the general university policy. It is **your responsibility** to resolve potential final exam schedule conflict **before you finalize your course registration for the semester.** Check your final exam schedules on the Final Examinations Schedule Worksheet: [http://www.usc.edu/academics/classes/term_20133/finals Worksheet.html](http://www.usc.edu/academics/classes/term_20133/finals Worksheet.html)

Once again, **those who do not score 60% or more on the final exam will not pass the course.**

**The final exam schedule:**

Dec 11 (Wed), 2:00 p.m. – 4:00 p.m.  Room: TBA

Your being officially enrolled for the course will be taken as confirmation that you have read and understood this syllabus, and agree to its requirements and other relevant conditions stated therein.

Good luck, and がんばりましょう!!