Syllabus     EALC 320:  Advanced Japanese I

Classroom & Hours:  VKC 209       1:00 – 1:50       M, T, W, Th

Instructor:
Kumagai, Yuka, Director of Japanese Language Program
(熊谷由香)  Office Hours:  W, Th 2:00-3:00 or by appointment
Office:  THH 334
Phone:  TBA
e-mail:  kumagai@usc.edu

Course Description and Objectives:
EALC320 (Advanced Japanese I) is a continuation of EALC222 (Japanese IV). This course functions as a bridge between intermediate-level and advanced-level Japanese. Regular attendance and active class participation are essential to a successful performance in this course. Instructions will be given solely in Japanese.
The specific objectives of this course are:
1) to strengthen the basic and intermediate Japanese language proficiency acquired through EALC 120, 122, 220 and 222;
2) to develop oral/aural communication skills as well as reading and writing skills at the pre-advanced level;
3) to help students acquire pre-advanced-level expressions and vocabulary, including kanji;
4) to promote an understanding of present-day Japanese culture;
5) to acquire self-learning skills through small group study planning, execution, and reports.

Prerequisite:  Japanese IV at USC (EALC 222) or equivalent

Course Materials:
- 2 Audio CDs accompanying the textbook (Contents are also available online at http://language.usc.edu/languages/audio/japanese/japanese_320re.html)
- Blackboard
  You are required to check our course Blackboard at <https://blackboard.usc.edu> on a regular basis.

Dictionaries (one from each category recommended but not required):
Online Japanese-English, English-Japanese dictionaries (Kanji-kana input/output)
http://www.animelab.com/anime.manga/dictionary
http://jisho.org/
http://www.polarcloud.com/rikaichan/
(↑Please give us your feedback on these websites. If you find more useful ones, please let us know.)
Japanese-English Dictionaries:
  - Kodansha’s Furigana Japanese-English Dictionary (Kodansha International)
  - Merriam Webster’s Japanese-English Learner's Dictionary

English-Japanese Dictionaries:
  - Kodansha’s Furigana English-Japanese Dictionary (Kodansha Int'l)
  - Kenkyusha’s Furigana English-Japanese Dictionary (Kenkyusha)
  - The Modern English-Nihongo Dictionary (日本語学習英日辞典) (Kodansha Int'l)

Kanji-English Dictionaries:
  - The Kodansha Kanji Learner’s Dictionary (漢英学習字典) (Kodansha Int'l)
  - Kodansha’s Essential Kanji Dictionary (Kodansha Int'l)
  - The New Nelson Japanese-English Character Dictionary. (Tuttle)
  - NTC's New Japanese-English Character Dictionary（新漢英字典）(NTC)
  - The Kanji Dictionary: Find Any Compound Using Any of Its Component Characters (漢英熟語辞典) (Charles Tuttle)

Grading Policy:

Attendance & class performance (出席): 10%
Homework assignments (宿題): 10%
Kanji quizzes (漢字クイズ): 4%
Dialogue check (暗唱チェック): 4%
Essay (作文): 4%
Conversation Clinic (個人面談): 2%
Group study (グループ学習): 10%
Oral exams (口頭試験): 6%
Chapter tests (第X課のテスト): 15%
Midterm exam (中間試験): 15%
Final exam (期末試験): 20%

Grading Criteria

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- You must score 60% or more on the final exam to pass the course.
- If you are taking this course for Pass/No Pass, you must receive 70%(C-) or more as your total course score to pass.
1. 出席 Attendance and class performance (10%)
You are expected to attend all classes and to be punctual. Your class performance is evaluated for each session on the 5-point scale. **You are expected to speak only in Japanese once you enter the classroom.** Even when you ask questions, make sure to obtain permission to speak in English by saying 「日本語で（上手に）言えないので、英語で質問してもいいでしょうか。」

All other communication must be held in Japanese. Failure to observe this rule (e.g., speaking in English in class too often, chatting with your classmates in English) negatively affects your grade. Tardiness and leaving early also negatively affect your grade. You will lose 1 point every time your cell phone makes a noise (including vibration). Please **turn off** the cell phone before entering the classroom!

If you have to miss a class because of a religious observance, you must let the instructor know about it **within the first two weeks** of the semester.

In general, if you have to miss a class, **try to contact the instructor either by email or by phone as soon as possible** so that you will not miss any information and that you can obtain permission to submit homework late, to make up quizzes and the dialogue check. **If a student misses four consecutive sessions without notifying the instructor, it is considered to be a sign of withdrawal from the course, and no handouts, quizzes, tests, or information will be saved for him/her thereafter.**

2. 宿題 Homework (10%)
Homework is an important part of this course. Homework is assigned from the textbook and from the workbook. All homework should be submitted on the days specified in weekly schedules in order to receive full credit.

Most of assignments have **two due dates and 2 points to be earned.** For the first submission (specified as 1st in the weekly schedule), please do your best to answer the questions correctly. The instructor will check if it is done and give it 1 point. After it is returned to you, you should check the answers to the assignment on Blackboard (https://blackboard.usc.edu) and correct your homework with **the pen of different color** and submit it on the 2nd submission day (specified as 2nd in the weekly schedule) for another point. After checking the correct answers, if you find your first answers were perfect, write “間違いはありません。” or “チェックしました。” with **the pen of different color** before submission. If your homework is not completed or not corrected fully or not marked with “間違いはありません。” or “チェックしました。”, you will not earn the points.

**If you missed 1st submission, wait until the 2nd submission day.** On the 2nd submission day, please turn it in with your original answers and the corrections to earn 1 point.

Whenever you have problems turning in an assignment on time or have any questions about your own answers, please talk to the instructor.
3. 漢字クイズ  Kanji Quizzes (4%)
A mini quiz on kanji will be given three times for each chapter. They are usually given at the beginning of the class. You are required to memorize kanji in each chapter’s 漢字リスト, as specified in the weekly schedule. Note that there are kanji you should be able to both read and write (W: 書くのを覚える漢字) and kanji you should be able to read (R: 読めればいい漢字). You are required to memorize their meanings as well.

4. 暗唱チェック  Dialogue Check (4%)
For Chapters 1 - 3, you memorize a short dialogue assigned in the weekly schedule then perform it in class. For Chapters 4 - 6, you will create a short dialogue for each chapter in a group of three students, memorize the lines, and perform the dialogue in class. Group members will be announced in class at the beginning of each chapter. Your performance is graded for accuracy, fluency, naturalness of conversation, etc.

5. 作文  Essay (4%)
You are required to write four essays during the semester. Topics and length of the essay are specified in the weekly schedule. You should use Japanese word processor. Please don’t forget to leave a significant amount of space between the lines so that the instructor can write the comments and corrections. The first draft is graded as an ordinary homework (2-point scale). The second draft is evaluated on the 5-point scale. Your essay (2nd draft) is graded for its organization, contents, accuracy, and use of vocabulary. Getting help from other people in writing an essay is considered to be an act of academic dishonesty.

6. 個人面談  Conversation Clinic (2%)
You are required to attend Conversation Clinic twice in the semester. The clinic session is an individual meeting with the instructor to check and discuss the problems in their pronunciation, conversation strategies, or any other aspects of Japanese. Schedule one conversation clinic session in each of the following periods:

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7. グループ学習  Group Study (10%)
There are Part I and Part II of Group study project. For each part, three students will be grouped together and submit project plans and the weekly reports on the group’s progress. There is a group presentation at the end of Part I and Part II. Group study project is an opportunity for students to review the materials of up to Japanese IV (Part I) and to enhance the knowledge and/or skills of their interests (Part 2) in learning Japanese language and culture beyond the classroom. Details will be discussed in class.
8. 口頭試験  Oral Exams (6%)
Two Oral examinations will be given during the semester at the end of chapters 3 and 6. Two students form a pair to perform the tasks together in a 10-minute session per exam. Each student will be graded separately. The content of each exam is cumulative and the study guide will be provided before each exam so that the students can practice for the exam with their partners. No make-up exams will be offered unless the student has a legitimate reason and obtains the instructor’s approval in a timely manner.

8. 第X課のテスト  Chapter Tests (15%)
A chapter test will be given at the end of Chapters 1, 2, 4, and 5. No make-up tests will be offered unless the student has a legitimate reason and gets the instructor’s approval in a timely manner.

9. 中間試験  Midterm Exam (15%)
Midterm examination consists of two 50 min. written exam sessions. The content of the exam is cumulative, i.e., it will cover everything you will have learned up to that point. No make-up midterm exam will be given, unless the student submits a written request for an alternate date beforehand, stating the unavoidable circumstances leading to an expected absence from the exam in question and secures approval from both the instructor and the program director for the make-up exam.

10. 期末試験  Final Exam (20%)
The final written exam (2 hours) will be given at the time specified in the schedule of courses. You must take the final exam at the time scheduled for this course. It is your responsibility to resolve potential final exam schedule conflict before you finalize your course registration for the semester (by the end of the 3rd week). Check your final exam schedules on the Final Examinations Schedule:
http://www.usc.edu/academics/classes/term_20131/finals.html
Stipulations governing the make-up of a missed final exam will follow the general university policy. Once again, you must score 60% or more on the final exam in order to pass the course.

Final Exam: Wednesday, December 18th  11:00am-1:00pm @VKC 209
Accommodation for Students with Disabilities:
Students who need to request accommodations based on a disability are required to register each semester with the Disability Services and Programs (DSP) office (Student Union, Room 301). In addition, a letter of verification to the course instructor from the Disability Services and Programs office is needed for the semester in which you are enrolled for this course. If you have questions concerning this procedure, please contact both the instructor of the course and the Disability Services and Programs office at (213) 740-0776.

Academic Dishonesty
Academic dishonesty (plagiarism, unauthorized collaboration, falsification of documents, cheating, etc.) will not be tolerated. A student who has violated the academic integrity will be subject to an appropriate sanction for the violation. Students are responsible for being aware of what kinds of conducts are considered to be academic integrity violations. Please read 11.00 Behavior Violating University Standards and Appropriate Sanctions in SCampus for the detailed explanation on academic integrity violations and sanctions. It is also advisable for you to read The Trojan Integrity Guide and An Undergraduate Guide for Avoiding Plagiarism provided by Student Judicial Affairs and Community Standards (http://www.usc.edu/student-affairs/SJACS/index.html).

http://web-app.usc.edu/scampus/1100-behavior-violating-university-standards-and-appropriate-sanctions/
http://www.usc.edu/student-affairs/SJACS/forms/tio.pdf
http://www.usc.edu/student-affairs/SJACS/forms/tig.pdf

Your being officially enrolled for the course will be taken as confirmation that you have read and understood this syllabus, and agree to its requirements and other relevant conditions stated therein.